

## YEARLY STATUS REPORT - 2021-2022

Part A		
Data of the Institution		
1.Name of the Institution	Guru Nanak National College For Women Nakodar	
• Name of the Head of the institution	Prof Harjeet Kaur	
• Designation	Office in charge	
• Does the institution function from its own campus?	Yes	
Phone no./Alternate phone no.	01821222464	
Mobile no	9876772811	
Registered e-mail	gnncfwnkd@yahoo.co.in	
• Alternate e-mail	gnncfwnakodar@gmail.com	
• Address	Opposite Bus Stand	
City/Town	Nakodar	
• State/UT	Punjab	
• Pin Code	144040	
2.Institutional status		
Affiliated /Constituent	Affiliated	
• Type of Institution	Women	
• Location	Semi-Urban	

• Financial Status	Grants-in aid
• Name of the Affiliating University	Guru Nanak Dev University Amritsar
• Name of the IQAC Coordinator	Dr Sukhvinder Kaur
• Phone No.	01821220085
• Alternate phone No.	01821222464
• Mobile	9872207175
• IQAC e-mail address	iqacgnncfwnkd@gmail.com
Alternate Email address	gnncfwnkd@yahoo.co.in
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.gnncfwnakodar.com/wp-c ontent/uploads/2023/06/R-submit- AQAR-2020-21-7-06-2022.pdf
4.Whether Academic Calendar prepared during the year?	Үез
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.gnncfwnakodar.com/aqa r-2021-22/

### **5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	В	2.59	2016	25/05/2016	24/05/2021

## 6.Date of Establishment of IQAC

19/02/2014

## 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Guru Nanak National College for Women Nakodar	95% Grant-in- Aid	DPI Collages Punjab	2021-22	3055586

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	<u>View File</u>
9.No. of IQAC meetings held during the year	01
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
<ul> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

#### **11.Significant contributions made by IQAC during the current year (maximum five bullets)**

? Promotion of Research Culture amongst faculty ? Personality development through various events and competitions ? Organize Faculty development program for enhancement of quality Teaching ? Efforts has been made for placements of students by Carrier Counseling And Placement Cell ? Inauguration of Competitive & IELTS Guidance Cell ? Under the initiative of IQAC, the Institute signed prestigious Memorandum of Understandings (MOUs) with renowned NGO i.e. Youth Welfare club, Nakodar

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year** 

Plan of Action	Achievements/Outcomes
Preparation of AQAR 2021-22 according to new parameters	Staff meeting was conducted for preparation of AQAR 2021-22 according to new format and criteria wise committees were formed for its effective implementation.
Academic Calendar for the year 2021-22	From time to time staff meetings held for planning of curricular, co-curricular and extracurricular activities by all departments, college level activities, Competitions and house exams were discussed, planned and implemented for preparation of Academic Calendar.
Focus on Institutional social and outreach activities	NSS Unit and NCC Unit organized a number of activities during the session as mentioned in NSS & NCC column below:
Updation of college website	College website has been updated and AQARs on it has been updated as per requirements. Previous years AQAR and activities are uploaded and updated in website.
Functioning of Career counseling and placement cell	Inauguration of Competitive And IELTS Guidance Cell ; orientation cum counselling session and lecture series conducted by Cell
Motivating Faculty members for quality research publications and Participation in webinars	Number of faculty members have participated in online webinars, workshops, FDPs, conferences; Few faculty members have also contributed in Publication of their articles in books, journal and magazines
Initiatives of NSS units	Volunteers of NSS unit participated in celebration of 75th years of Independence Day

	<pre>in which they participated in chart making , Slogan writing Competitions: volunteers participated in Jan Otsav week in which they participated in drawing competition ,Essay writing ,Flag making ,Slogan writing on our Freedom Fighters and pot decoration on "Go Green Go Creative": volunteers Participated in Rally on voter awareness, Awareness on HIV Aids and Anti-Drug Abuse : Online National Youth Day was celebrated by NSS Unit : Pulse Polio Campaign Was conducted in which number of NSS Volunteers Participated :Chart making competition on International Women's Day was conducted : Celebration of National Youth Parliament Festival Was Conducted Online: NSS volunteers participated in One Day Camp Regarding Sports Meet In college Campus: Various competitions organized on Earth Day Like Hanging, Bottle Planting and Bird House Making was organized : Online International Yoga Day was Celebrated in which NSS Volunteers Participated in Various Activities.</pre>
Initiatives of NCC Units	NCC Cadets Participated in Republic Day and Independence Day Prade in KRM DAV, Cadets in Environment Day in which they planted trees at their Homes :Cadets Participated in Blood Donation Camp at Malri Sahib at Nakodar: Celebration of Yoga Day: Chart Making on Ban on Use of Plastic, Banner March on call for Fit India Movement , Seminar conducted on Substitute to

Plastic, Unity And Discipline : NCC Cadets participated in CATC camp at KMV , All India Girls Trekking Camp at Ajmer, Celebration of NCC Day, NCC Cadets in Collaboration with Physical Education participated in Kabaddi Match : in Collaboration with NSS Unit & Red Ribbon Club participated in HIV & Aids Rally: Participated in Mini Marathon run for Health at KRM DAV, regarding Maintenance of Statue of Prominent Personalities Cadets participated in Cleanliness of Adopted Statue of BR. Ambedekar : Celebration of Birth Anniversary of First Lady Teacher Savaitri Phulle : Participated as Virtual Platform in 25th National Youth Festival 2022 : For Exam B and C Cadets Participated in CATC Camp LPU Phagwara: Participation in celebration of Republic Day Prade: Participated in Webinar on How the role of women Officers special in Army and ensuring 100% PWD voters in Elections :NCC Conducted Theory Exams for B and C certificates at Jalandhar: Participated in Pulse Polio Training campaign at Nakodar: Celebration of International Women's' Day in Collaboration with Sub Division Sanjh Kander and Lions Club Nakodar: NCC cadets distributed saplings and plants on the eve of green Holi : participation of cadets in Sports activities in collaboration with dept. of Physical Education: Celebration of 131st Birth Anniversary of Dr. BR Ambedekar , celebration of

	Earth Day: Award of Honor to cadet Kulwinder Kaur & Nisha in Annual Prize distribution function
Awareness Programs conducted	Various awareness programs were organized by various departments as following: A Seminar on topics Substitute to Plastic, Unity& Discipline by NCC in collaboration with Youth Welfare Club Nakodar, 7th State Level Mega Rojgaar Mela September 2021 organized in Campus, Orientation Program organized by Competitive Exams & IELTS Guidance Cell Organized by Dept. Of Pol. Sci, Celebration of
Faculty Development Program to be conducted (FDP)	In the month of December FDP was Conducted by Dept. of Philosophy & IQAC in which various department organized seminar, lecture, workshop on different topics for the overall development of Staff .
Parents Teacher Meet	In the month of January after conclusion of Online House Exam Dec 2021-22 ,Parents teacher meet was organized to orient the parents about the overall performance of the students so that necessary measures can be taken for overall growth and performance of students.
Feedback program	Online feedback form was prepared in google form and was sent to all stakeholders for their overall view about all benchmarks of quality education. After collecting feedback forms, an overall analysis is undertaken with the Head of the institution and further proper efforts are put up for

	improvements and implementation of suggestions and advice accordingly.
To interact with the social surroundings, we took initiative to adopt a nearest village.	The students need to interact with society as a future citizen of the country. So, we have adopted a nearest village Malri , and took various measures to improve the lifestyle of the villagers. The students participate in this social activity and aware about the present social status of their surroundings.
13.Whether the AQAR was placed before statutory body?	Yes

• Name of the statutory body

Name	Date of meeting(s)
College Management Committee	08/06/2023

#### 14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	02/03/2023

#### **15.Multidisciplinary** / interdisciplinary

- Guru Nanak national College for women provides a holistic multidisciplinary educational environment. The institution aims to attain the highest global standards in providing quality education. The following opportunities have already been in place for the last few years:
- The college has an active Research Cell to nurture research culture among the faculty members and students. Various seminars, workshops and FDP on Interdisciplinary topic are conducted.
- The E Resource Cell of Guru Nanak national College for Women has initiated a step towards the knowledge building process using online platform.
- Webinars, seminars and workshops are conducted by different

departments and committees, which are of multidisciplinary nature.

#### 16.Academic bank of credits (ABC):

 The ABC regulations intend to give impetus to blended learning mode, allowing students to earn credits from various HEIs registered under this scheme and through SWAYAM, an online repository of courses. Academic Bank of Credits facilitates deposition of credits awarded by Registered Higher Education Institutions, for courses pursued therein, in the Academic Bank Account of the student and the validity of such credits shall be as per norms and guidelines issued by GNDU. However, under the new National Education Policy 2020, our college will put efforts to take necessary initiatives under guidelines of NEP as per norms and guidelines issued by the GNDU Amritsar.

Some of the initiatives taken the college in this direction are given below:

- During pandemic the college had instructed to all the faculty members as well as students to facilitate conduct of classes. Several training sessions were conducted to use online platform in an effective matter for teaching-learning and other co-curricular activities were conducted.
- Students were motivated to study e Books, E. Journals, Reference books which are available online and in library as uploaded by various departments for easy accessibility for students. Students were encouraged to search and read research published articles to prepare tests, assignments, seminars, projects etc.
- Library Advisory Committee has been formed for the updating of library and its activities.

#### **17.Skill development:**

- Skill development helps build up strong foundation for learners Guru Nanak National College for women has taken many steps to help students in becoming skilled and job oriented as mentioned below:
- To encourage skill development, the college organizes extracurricular activities to impart holistic and value-based education.
- The NCC Unit & NSS Unit regularly organizes activities to promote community responsibility: cleanliness campaigns, health Awareness, blood donation camps, skill-building

seminars, literacy campaigns and social awareness programs, etc.

- The Women's Studies Cell has made consistent efforts in creating awareness about gender issues.
- To inculcate citizenship values, our College organized various Educational and Historical trips
- Inauguration of Competitive & IELTS Guidance Cell which aimed to motivate and encourage students for preparing competitive exams and inculcate career enhancement skills.

**18.**Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our College has adopted languages like Hindi & Punjabi as an elective subjects in graduation and Punjabi as in Postgraduation as per rules & regulations of GNDU Curriculum. Institute has provision of various activities which contribute to sensitizing students to cross-cutting issues like Gender, Environmental Sustainability, Human Values and Professional Ethics for development of creative and divergent competencies. Subjects like Indian Constitution, Human Rights, International Peace day, Mat Bhasha Diwas (Mother Tongue Day), Hindi Diwas, Khalsa Panth Sajnadiwas, SehajPath, Punjab Diwas Environment day, Seminar on Unity & discipline, distribution of saplings & Plants, etc. are offered in order to inculcate sense of national integration, culture and civic sense among the student community. The institute conducts various cultural programs in which various competitions like Punjabi Sabhya charak Pehrawa ( Baisakhi Mela), basantpanchmi, Pooja thali making with Prasad making on janamashtmi festival, Rangoli, slogan writing , chart Making, short play preparation of food etc. are held.

**19.**Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

 Program Outcome: Department of Languages (Punjabi, English, Hindi)

Department of Languages (Punjabi, English, and Hindi) is important knowledge of English, Punjabi and Hindi. In our Institution. Students can have many avenues by opting language as general and elective subject in Graduation and Punjabi in Post-graduation. They can select career in B.Ed., M.Ed., Ph.D., for further studies. After completion of graduation and Post-Graduation they can opt for teaching profession, writer, poet, degrees and assume careers in fields such as education and business. Philosophy explores concepts of existence, knowledge, and human nature, with a focus on ethics and morality. Professionals in philosophy often work in academic, law, and nonprofit settings. Political science focuses on political behavior Translator, Interpreter research field etc. They can appear for UGC exam, competitive exams, UPSC exam, Journalism, Multimedia, and Anchoring, in Print as well as Electronic Media. All language subjects i.e. Punjabi, English, and Hindi. Language skills can lead directly into a career in translating, interpreting or teaching, Information and communication & IT sector and are also in demand in areas such as hospitality law, publishing and business & corporate sector.

#### • Programme Outcome : Department of Humanities

The Humanities graduates can pursue B.Ed. course and opt teaching career in the schools. Also they can do Post Graduate Studies in their respective subjects studied in 'Under Graduate' level. After their Post-Graduation they may do M.Phil. Or Ph.D. and take UGC exam & take teaching as their career in higher education institutions like Degree colleges and Universities. Other Career options: -Journalism, Tourism, Judiciary (Law), Research, Linguistics, etc. They are eligible to appear for any competitive exams conducted by Union Public Service Commission (UPSC), Punjab Public Service Commission (PPSC), Indian Railway Board, etc. for entering into the government services. They also pursue their studies in doing MBA, Post Graduate Diploma in Computer (PGDC), Certificate Courses of any discipline. Students following these programs develop strong communication and critical thinking skills, as well as an understanding of cultural differences. Historians study the past by examining evidence from various time periods. These professionals typically earn bachelors or masters and the role of government at all levels. They can pursue a variety of career paths in government agencies, political organizations, and post-secondary institutions. After completing your graduation in Economics, students can opt roles like Economist, Accountant, Actuary, Financial Consultant, Financial Planner, Risk Analyst, Investment Analyst, Economic Researcher, Economics Teacher/Professor, and much more.

#### • Program Outcome: Department Economics

After, B.sc economics, It is one of the most attractive careers. A graduate in Economics can accept much entry -level jobs in banking, finance, insurance, stack markets, sales and marketing as well as corporations like consulting firms or government departments. Establishing a bright career in the economics section. An aspirant can also go for some competitive exams like UPSC, railway, banking etc. Job offered in various public sectors .Students can go for a

M.Sc, MCA, MSc statistics MBA.M.Sc (IT) etc.

• Program Outcomes: Department of Computer Science

• Possess sufficient knowledge of mathematics, science and programspecific engineering topics; use theoretical and applied knowledge of these areas in complex engineering problems.

• Identify, define, formulate and solve complex engineering problems; choose and apply suitable analysis and modeling methods for this purpose.

• Develop, choose and use modern techniques and tools that are needed for analysis and solution of complex problems faced in engineering applications; possess knowledge of standards used in engineering applications; use information technologies effectively.

• Design and conduct experiments, collect data, analyze and interpret the results to investigate complex engineering problems or program-specific research areas.

• Knowledge of business practices such as project management, risk management and change management; awareness on innovation; knowledge of sustainable development.

• Knowledge of impact of engineering solutions in a global, economic, environmental, health and societal context; knowledge of contemporary issues; awareness on legal outcomes of engineering solutions; understanding of professional and ethical responsibility. Program Specific Outcomes.

• Program Specific Outcomes"

• Design, implement, test, and evaluate a computer system, component, or algorithm to meet desired needs and to solve a computational problem.

• Demonstrate knowledge of discrete mathematics and data structures.

• Demonstrate knowledge of probability and statistics, including applications appropriate to computer science and engineering.

• Apply appropriate techniques and modern engineering hardware and software tools for the design and integration of computer system and related technologies, to engage in lifelong learning for the advancement of technology and its adaptation in multidisciplinary

#### environments.

• . Implementation of professional engineering solutions for the betterment of society keeping the environmental context in mind, be aware of professional ethics and be able to communicate effectively.

• Outcomes for the course:

• On completion of the course students should be able to: Use technology ethically, safely, securely, and legally. Identify and analyses computer hardware, software, and network components.

• Demonstrate the use of mathematical software and solve simple mathematical problems.

• Explain the needs of hardware and software required for a computation task.

• Explain the working of important application software and their use to perform any engineering activity.

• Students should be able to Design basic business web pages using current HTML/CSS coding stand.

• Program outcomes : Dept. of Commerce

The Commerce Graduates can pursue Post Graduate Studies like M.Com. MBA, MCA, ICWA, ISCI, etc. After their Post-Graduation, they may do M.Phil. Or Ph.D. and take teaching as their career in higher education institutions like Degree colleges and Universities. Other Career Options: Chartered Accountancy, Banking Services, Insurance Sectors, Marketing, Company Secretary Ship, Stock Exchange Services, Tax Consultancy, Management &Planning, Entrepreneurship, and Law etc. They also eligible to study Certificate Courses of any discipline. They may appear for any competitive exams conducted by Union Public Service Commission (UPSC), Punjab Public Service Commission

#### **20.Distance education/online education:**

Due to COVID 19 students of the educational Institutions according to the guidelines of Government of India and regional Government Govt. of Punjab and UGC guidelines, were being taught through Online Mode. It was the need of the hour. As at that time there was no precautionary medicine in this pandemic situation, keeping in mind the future of the students, online initiatives were undertaken by our Institution. Besides online classes, students participated enthusiastically in co-curricular activities which were remarkable step towards growth and effective use of ICT tools.

According to the guidelines of the Govt. College started online Initiatives in all aspects to impart knowledge to the students. The college started online classes for each and every subject, class wise and subject wise WhatsApp groups were created by all faculty members. Online classes were implemented according to the timetable for every course. Students participated actively in it. Teaching Learning process became learning and innovative. Along with teaching, a Virtual meeting of principal with staff was conducted through online mode. House exams and class tests, video lectures, virtual lectures, notes etc. became part of teaching process. Various events as such Environment day , International Yoga day, Independence day, Diwali festival, Christmas, national voters day, national unity day ,Republic day etc. were conducted through online mode. National level virtual webinars were conducted by various departments on relevant topics for enhancement of learning to all students and faculty . On the eve of International Women Day, a panel discussion was organized through online mode in which eminent scholars enlightened the participants and audience.

- Through online initiatives there was no communication gap between students and teachers
- Teaching learning process prove interesting and effective
- The students along with faculty learnt about the benefits and advantage of Online initiatives during Pandemic times
- Students did not lag behind so far as co-curricular activities were concerned ,although it was online

### **Extended Profile**

#### **1.Programme**

1.1

351

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<u>View File</u>

#### 2.Student

#### 2.1

532

144

18

## Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>
2.2	0

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<u>View File</u>

#### **3.Academic**

3.1

Number of full time teachers during the year

File Description	Documents
Data Template	<u>View File</u>
3.2	19

3.2

Number of sanctioned posts during the year

1.Programme       351         1.1       351         Number of courses offered by the institution across all programs during the year       Documents         File Description       Documents         Data Template       View File         2.1       Student         Number of students during the year       532		
Number of courses offered by the institution across all programs during the yearFile DescriptionDocumentsData TemplateView File2.Student2.1532Number of students during the year532		
during the year     Documents       File Description     Documents       Data Template     View File       2.Student       2.1     532       Number of students during the year     532		
Data Template     View File       2.Student     532       Number of students during the year		
2.Student       2.1       Number of students during the year		
2.1     532       Number of students during the year		
Number of students during the year		
File Description     Documents		
Institutional Data in Prescribed Format View File		
2.2 0		
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description     Documents		
Data Template   No File Uploaded		
2.3 144		
Number of outgoing/ final year students during the year		
File Description     Documents		
Data Template   View File		
3.Academic		
3.1 18		
Number of full time teachers during the year		
File Description     Documents		
Data Template   View File		

3.2	19	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	<u>View File</u>	
4.Institution		
4.1	17	
Total number of Classrooms and Seminar halls		
4.2 4080223 approximate		ately
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	61	
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
Our college is affiliated to Guru Nanak dev University Amritsar, so we follow the curriculum designed by it. At the beginning of academic session the college prepares the academic calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum. We undertake following measures for effective delivery of the university curriculum at college level.		
• Time table in-charge prepares the timetable as per workload for the academic session.		for
• Teaching plan is prepared by every department which includes the delivery of lectures, theory, tests and practical.		s the

• The Principal addresses the newly admitted students in orientation programme. This program orients the students about: Time table, code of conduct, Introduction of all faculty members, mission & vision of Institution, facilities and welfare schemes available, code of conduct and discipline, extra-curricular activities.

• Periodical meetings of Head of the Departments are held with the Principal to take review and discuss the curriculum delivery.

• Intra-departmental meetings for the review of the teaching, planning of unit tests, seminars etc. are also conducted.

To Be Countinued in Uploaded File.....

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our institution prepares Academic Calendar in the beginning of every semester in consultation with all Head of departments regarding curricular and co-curricular activities. Time to time meeting is conducted regarding all activities, planning of House exams, class tests, seminars, extension activities are discussed and implemented in academic calendar. Besides, department meeting is organized to plan department level activities for the growth of learning of students.

All the classes and examinations are arranged as per the calendar, thus ensuring complete adherence. The dates of house Exam semester wise Examination schedule are announced in advance, by Registrar (Academics) & respective HODs. The question paper of House exams is prepared by concerned faculties and is approved by head of the department. The answer sheets are checked in each department to ensure transparent and unbiased evaluation.

File Description	Documents	
Upload relevant supporting document	<u>View File</u>	
Link for Additional information	Nil	
1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating UniversityC. Any 2 of the above		
File Description	Documents	
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>	
Any additional information	No File Uploaded	
1.2 - Academic Flexibility	1.2 - Academic Flexibility	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>		
1.2.1.1 - Number of Program	nes in which CBCS/ Elective course system implemented	
NIL		
File Description	Documents	

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

## **1.2.2 - Number of Add on /Certificate programs offered during the year**

## **1.2.2.1** - How many Add on /Certificate programs are added during the year. Data

#### requirement for year: (As per Data Template)

#### NIL

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

## **1.2.3** - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

#### NIL

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

#### **1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Guru Nanak national college for women Nakodar , strongly believes in integrating cross cutting issues relevant to professional ethics, gender, human values, environment, and sustainability with a view to ensure holistic development of the students. Our college has made efforts towards developing value-based education with a vision to promote values to be a better citizen. Few activities were conducted related to issues mentioned above;------

#### Gender awareness

Regarding Gender awareness and gender sensitization occurs through enrollment of students as NCC cadets, NSS volunteers, CA members in college campus and their participation in various events and activities undertaken by various departments. The Institute ensures safe and secure environment for girls students through Women Studies Cell, suggestion box committee, Grievance Redressal Unit ,Day care Centre, Mentorship Cell ,Discipline Committee, Student welfare, Youth welfare club, Guru Gobind Singh Study Circle, Red Ribbon & Anti Ragging Cell, and activities like Celebration Of International Women's Day, Lohri Dheeyian di, Teeyianteejdian, Trekking Camps, Participation in NCC Parade and various events and activities for women empowerment and euality.

Human ValuesFor inculcating Human and moral values among all our Institute organized camps like Celebration of 552nd .....

To Be Countinued in Uploaded File.....

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

## **1.3.2** - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

#### **1.3.3** - Number of students undertaking project work/field work/ internships

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

#### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	A.	<b>A11</b>	of	the	above	
syllabus and its transaction at the institution						
from the following stakeholders Students						
Teachers Employers Alumni						

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<u>View File</u>

## **1.4.2 - Feedback process of the Institution** may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	Nil

## **TEACHING-LEARNING AND EVALUATION**

### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of students admitted during the year

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

335

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our college has a fair system for admission process. The students are admitted in our institution without considering caste, creed, and gender, and religion, social and economic status. After the completion of admission process regular classes commence as per the college time table. To identify advanced and slow learners, we conduct "student induction" programmei.e. Principal's Address. Through this event students are introduced with teaching-learning and evaluation program, college discipline, various academic and other schemes along with development and achievements of the college, students? support services. After admissions college adopts a process to identify slow and advance learners among students. Advanced learners and slow learners are identified on as per their responses in the class room as well as the performance in the Unit test, internal examinations. After knowing slow and advanced learners, the teachers prepare separate list of slow and advance learners and conduct extra lectures for weaker students. . . . . . . . . .

To Be Countinued in Uploaded File.....

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students		Number of Teachers
532		18
File Description	Documents	

Any additional information	No File Uploaded

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute has conducted various student centric activities at UGand PG level to improve the quality of teaching- learning methods.

Experiential Learning

Research Project, practical, Seminars, webinars, Expert talks

Participative Learning

Participation of students as NCC cadets, NSS volunteers, CA members ,Student Council Members in Various events, activities, functions, programs, cultural events, sports activities, Parade, Blood Donation camps, vaccination Camps etc inculcating spirit of teamwork, coordination, support, cooperation .

Problem Solving Methodologies

Students are motivated to participate in the Seminar, Workshop, skill development program, suggestion method through grievance redressal cell, student welfare committee, quiz, group discussion, class tests, revision classes, and counseling sessions. Students are given individual class assignments and to encourage independent learning. Different student support systems are available in the college like Library, Computer Lab, Functional Lab, Reading Room, ICT based classrooms, Seminar hall. WIFI facility. Together with the classroom, college gives importance toall-round development of students through extra-curricular, co-curricular and skill based activities.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty members used various virtual platforms like Google Classroom, Google Meet, Zoom, and Microsoft Teams, to create virtual classrooms, conduct online classes, and collect assignments, conduct tests and practical examinations, and share notes and e-resources as well. Faculty members used PowerPoint presentations, simulations, virtual labs, and videos for effective curriculum delivery. A WhatsApp group of every class and subject is formed for better communication. During the covid-19 pandemic, students were kept in constant contact through these aids. To attain competence, the faculty record and upload lectures, practical in virtual classrooms. The Institute campus is Wi-Fi enabled so that teachers and students can freely access the internet.

As per instructions from Higher education, Mentorship cell has been formed for mentoring students for their overall growth of the students. For proper mentoring of the students mentorship form has been generated for proper feedback from the students. A mentor may provide instruction, inspiration, emotional support, and role modeling to a mentee While assisting with career exploration, goalsetting, networking, and resource discovery.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

# **2.3.3** - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

#### 32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

#### 03

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

## 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

**2.4.3** - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

#### 18

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### **2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our college supervises the processes of internal assessment through Registrar & In charges of examination. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Students are informed regarding the same during the departmental orientation program and during classes. In order to ensure transparency in internal assessment, the system of internal assessment is communicated to the students with their parents during Parents teacher meet. The institute communicates progress report of their ward to the parents. Remedial classes are conducted for the slow learners, absentee and the students who participate in Youth Festival, sports competitions, NSS& NCC activities & placement interviews etc. Each department fulfills the continuous evaluation process by taking class tests, assignments, presentations, Practical's projects etc. In 2021-2022 due to the COVID-19 pandemic, the internal assessment was carried out (in conformity with earlier notifications issued by GNDU Amritsar.) The feedback system is provided to the students, Parents & Teachers for giving the

feedback on all parameters of the institution.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

• The internal evaluation system of the College is fairly transparent and efficient with adequate facilities provided to the students

• The college has taken efforts to improve the performance of students by framing significant reforms in Continuous Internal evaluation

• For the Continuous Internal evaluation college follows criteria as under principal & staff meeting is conducted to evaluate students in all classes for all courses.

• The College has a Grievance Redressal Cell. If any complain related to internal examination is aroused then grievances sell with consultation with concerned department accordingly.

• Career Counseling cell provides guidance to students regarding their professional career and for pursuing higher education.

• The feedback system& Parents teacher meet is provided to the students for giving the feedback on all parameters of the institution

• Most of the students communicated their examination and Course related grievance to the head of the departments &were solved in consultation with principal, grievance cell and concerned departmental faculty members.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Outcome Department of Languages:

Program Outcome Department of Languages :

(Punjabi, English, Hindi)

Department of Languages (Punjabi, English, and Hindi) is important knowledge of English, Punjabi and Hindi in Our Institution. Students can have many avenues by opting language as general and elective subject in Graduation and Punjabi in Post-graduation. They can select career in B.Ed., M.Ed., Ph.D., for further studies. After completion of graduation and Post-graduation they can opt for teaching profession, writer, poet, Translator, Interpreter research field etc. They can appear for UGC exam, competitive exams, UPSC exam, Journalism, Multimedia, and Anchoring, in Print as well as Electronic Media.

Department of Humanities:

The Humanities graduates can pursue B.Ed. course and opt teaching career in the schools. Also they can do Post Graduate Studies in their respective subjects studied in 'Under Graduate' level.....

To Be Countinued in Uploaded File .....

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program Outcome Department of Languages:

Program Outcome Department of Languages :

(Punjabi, English, Hindi)

Department of Languages (Punjabi, English, and Hindi) is important knowledge of English, Punjabi and Hindi in Our Institution. Students can have many avenues by opting language as general and elective subject in Graduation and Punjabi in Post-graduation. They can select career in B.Ed., M.Ed., Ph.D., for further studies. After completion of graduation and Post graduation they can opt for teaching profession, writer, poet, degrees and assume careers in fields such as education, museum studies, and business.They can appear for UGC exam, competitive exams, UPSC exam, Journalism, Multimedia, and Anchoring, in Print as well as Electronic Media, career in translating, interpreting or teaching, Information and communication & IT sector and are also in demand in areas such as hospitality law, publishing and business & corporate sector.

Department of Humanities:

The Humanities graduates can pursue B.Ed. course and opt teaching career in the schools. Also they can do Post Graduate Studies in their respective subjects studied in 'Under Graduate' level. After their Post-Graduation they may do M.Phil. Or.....

To Be Countinued in Uploaded File .....

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil

#### 2.6.3 - Pass percentage of Students during the year

**2.6.3.1** - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.gnncfwnakodar.com/wp-content/uploads/2023/06/Student-Feedback-Report-2021.pdf

#### **RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research** 

**3.1.1 - Grants received from Government and non-governmental agencies for research** projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research** projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### **3.1.2** - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

## **3.1.3** - Number of departments having Research projects funded by government and non government agencies during the year

### **3.1.3.1** - Number of departments having Research projects funded by government and nongovernment agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### **3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our Institution provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competence of students and teachers in research and innovative activities. All innovative and extension activities are student centric. There is Commerce club, English Literary society, Punjabi Sahitya sabha, Home Science club, Political science Forum, Red Ribbon club and Anti ragging cell, NCC, NSS, Youth welfare club, Eco Friendly cell, Personality Development cell, Collaborative /MOU forum, E-Resource Cell, Women Studies cell, etc are created through which students and faculty members are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge .Activities conducted by them are helpful to develop leadership qualities, various skills, planning, budgeting, marketing and organizing. N.S.S.&N.C.C conducted various activities in innovative ways ,tree plantation, Swacch Bharat Abhiyan , awareness programmes about cleanliness, Physical fitness awareness program, etc. Various competitions essay writing,

debating, elocution, poster making, slogan writing, chart making, PPT etc. are organized to bring out the hidden potential of students. Eminent personalities who have significantly contributed in research, social activities, industries, are invited as resource persons.. Workshops and seminars are conducted on ICT which have proved helpful to the rural students during period of Pandemic and afterwards.. Adequate provision is made for library to procure books and journals e-journals references which is helpful for creation and transfer of knowledge.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

**3.2.2** - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology,** Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

23

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### **3.3 - Research Publications and Awards**

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

### **3.3.1.1** - How many Ph.Ds registered per eligible teacher within the year

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.3.2** - Number of research papers per teachers in the Journals notified on UGC website during the year

### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

## **3.3.3** - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.3.3.1** - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

### **3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organized a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The college effectively runs National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighborhood community. NSS and NCC organizes various camps in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include celebration of 75th year of Independence day, Jan-Otsav week, Voter awareness Rally and Awareness regarding HIV Aids &anti drug Abuse, Celebration of National youth festival, pulse polio campaign, celebration of international women's day, celebration of national youth parliament festival various camps, world earth day, Yoga day etc. The NCC unit of the college aims at developing qualities of leadership, patriotism, maintaining discipline, character building, and spirit of adventure and the ideal of self service...

To Be Countinued in Uploaded File .....

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**3.4.2** - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

**3.4.2.1** - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

66

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

66	
File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

#### 66

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.5 - Collaboration

**3.5.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

## **3.5.1.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

### **3.5.2** - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

### **3.5.2.1** - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

#### 01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

### INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

There are adequate infrastructure facilities for effective learning, and the College is periodically maintaining and improving the facilities. Our college has common Hall and Seminar Hall with ICT facilities for hosting seminars/conferences/workshops and various literary and cultural activities. Learning Resources include resources and infrastructure required for library, laboratories, computer labs, class room teaching, events, meetings and seminars, webinars. It has enough classrooms and seminar halls to accommodate the teaching learning process effectively. All faculty members have been provided with computers with Wi-Fi facility. The students are provided with Guidance for preparation of various competitive examinations like - UGC/NET, Civil Services etc. through Competitive and IELTS Guidance Cell. The Career Counselling and Placement Cell is responsible for training of students for placements by coordinating with potential employers. The NSS and NCC units are actively involved in community service. The college has the playground which is open to all the students. The entire campus is facilitated with internet, Wi-Fi Facilities in campus. This ensures the proper and adequate number of equipment that is necessary for the students and faculty. The college library has

facilities which include computers that are regularly updated with the catalogue of all the available volumes of respective departmental books; journals, magazines, E-Journals, E-Magazines, reference books, Newspapers that are available to all the students and the faculty of the college

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The department of Physical Education in the college is well equipped with various facilities in sports and games .There is sports facility with the latest sports equipment available. The college has the playground which is open to all the students. Various sports competitions and matches such as inter departmental, inter collegiate, Inter University, etc help in developing team spirit in students. Two days Annual Sports meet is regular feature of our Institute. Sports and games help the students to improve their interpersonal relationship in healthy manner. Talented students are honoured with medals, trophies and certificates. The students are encouraged to participate in inter and intra college sports and games. Through cultural activities, students get opportunities to interact with others and enhance the confidence level of the students thereby allowing them to perform better. These activities develop the personality of the students and assist them in shaping a good career. In our Institution Department of Youth Welfare look after the overall development of the personality of students by encouraging students participation in various competitions in college, intercollege, university level .Various Cultural events are organised at college and department level to motivate students participation in all events. International yoga day is celebrated annually on 21 June every year tohighlight the importance of Yoga and its benefits on mind and body upon students and staff. Practicing yoga is one of the ways to grow into a better human being with a sharp mind, a good heart and a relaxed soul.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

### **4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

### **4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

### 4080223 Approx.

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software

Nature	of	automation	
Versior	ı		

Year of Automation

Library Management system

Fully

1.0

2020

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

# 4.2.2 - The institution has subscription for the<br/>following e-resources e-journals e-<br/>ShodhSindhu Shodhganga Membership e-C. Any 2 of the above

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

### **4.2.3** - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

**4.2.3.1** - Annual expenditure of purchase of books/e-books and subscription to journals/ejournals during the year (INR in Lakhs)

7486/- Aprox..

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

**4.2.4** - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

### 4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The entire campus is Wi-fi enabled with high-speed internet connection to allow the students and staff to access the internet. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. Computer Lab is well equipped with printing and non-printing material, Library printing and non-printing, Smart Seminar Hall with non-printing Facility. Lecture capturing System, Projectors, Audio- Video Labs, Recording Facilities on Sony DCR- SR45, Mobile Phones, Smart Boards, white boards. The students are encouraged to use ITinfrastructure in the best possible way to enrich their learning. Teachers are encouraged to utilize open educational resources available on the Internet for the students and develop digital learning resources. The digital resources include documents, presentations, audio recordings and video clips. IQAC arrange faculty development program for enhancing digital learning and basic computer learning for staff for proper application of ICT teaching Learning method during Pandemic.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

### **4.3.2 - Number of Computers**

61

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded
4.3.3 - Bandwidth of internet connection in D. 10 - 5MBPS	

the Institution	
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File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)** 

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)** 

4080223 Approx..

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are adequate facilities available for teaching and learning, classrooms, computer labs, ICT enabled classrooms, Library committee, Library ID card Committee, Departmental Library and main library. There is Uniform for Sports Purchasing committee which facilitates sports facility with the latest sports equipment. The college has the playground which is open to all the students. The college library has facilities which include computers that are regularly updated with the catalogue of all the available volumes of respective departmental books; journals, magazines, E-Journals, E-Magazines, reference books, Newspapers that are available to all the students and the faculty of the college. The college has a Common Hall, Seminar Hall, well equipped sound system. As per GNDU instructions examination rooms are well equipped with cameras. Various committees look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after committees. Students of the college are regularly sensitised to maintain this infrastructure of the college in a responsible and safe manner. The Campus Code of Conduct makes the students aware of their duties and responsibilities towards Institution.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

### STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

**5.1.1** - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 -** Number of students benefited by scholarships and free ships provided by the Government during the year

117

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

**5.1.2** - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### **5.1.2.1** - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

117

Documents	
	No File Uploaded
	<u>View File</u>
kills oy the g: Soft skills skills Life ealth and	A. All of the above
Documents	
	Nil
	No File Uploaded
	<u>View File</u>
	xills by the g: Soft skills skills Life ealth and

### **5.1.4** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

### 09

**5.1.4.1** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

### 09

File Description	Documents	
Any additional information		No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)		<u>View File</u>
5.1.5 - The Institution has a tra mechanism for timely redressal grievances including sexual han ragging cases Implementation of statutory/regulatory bodies Org wide awareness and undertakin with zero tolerance Mechanism submission of online/offline stu- grievances Timely redressal of through appropriate committee	l of student cassment and of guidelines of ganization ngs on policies as for dents' the grievances	D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	

### 5.2.1.1 - Number of outgoing students placed during the year

09	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<u>View File</u>

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

### 46

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

## 5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

### 01

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

### **5.3 - Student Participation and Activities**

**5.3.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

**5.3.1.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

#### 23

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Head girl & Co-head girl are usually responsible for representing the College at events, and will make public speeches. They also serve as a role model for students, and may share pupils' ideas with the college leadership. They may also be expected to lead fellow prefects in their duties. Young generation has pocket full of ideas to lead the country. Their talent should not go wasted. Deserving young talents of Guru Nanak National College for women Nakodar, were bestowed with the responsibility of leading their College from the front with their commitment, confidence and competence on July 2021. The principal Ms Harjeet Kaur encouraged all cadets to take part actively in events, saying that all great leaders in the world have remained great followers too. She also addressed all the cadets and guided them on how to prepare themselves for the journey of great leadership in their forthcoming life. various forums of different departments such as Home science Club, Political Science Forum, English Literary Society, Sports Club, Red Ribbon Club, Wi-fi Club (computer dept), etc are formed through democratic methods.

To Be Countinued in Uploaded File.....

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**5.3.3** - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

### **5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

66

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Guru Nanak National College, Alumni Association (SEHYOG) works to promote the bond of brotherhood among the alumni and to help the Institution and its students grow in all the aspects. In order to achieve the same, the Alumni association:

- Helps in creating opportunities & fulfillment of aspirations for the students.
- Provides valuable online feedback that helps in providing enriching insights in various areas to the institution.
- Promotes sharing of experiences and knowledge among the various stakeholders.
- Strives to create a platform where the students help the institution to have a state, national and global platforms.
- Helps in student Career & placement opportunities

- Online feedback form is collected from alumni's' for their valuable suggestions and improvements. Subjects.
- Alumni provide guidance and assistance to our students in Personality growth, career development, mentoring, and seminar for our students.
- Under the direction of govt. of Punjab Alumni association organized alumni meet "MILAN 2022"

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

### **5.4.2 - Alumni contribution during the year**

E. <1Lakhs

(INR	in	Lakhs)
(		Lanis)

File Description	Documents
Upload any additional information	<u>View File</u>

### **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The mission of the Institution is to accomplish a definitive and clear objective of college that is emancipation of the minds to advance the training of the students and provide for assistance of different stratus of the public for their educational development. It is an establishment of greatness as it helps in furnishing the provincial cut young ladies with instructive freedoms enhanced with high upright and moral qualities alongside the most recent innovation-based information, so the understudies are well fitted in the current day unstable worldwide situation.

At different levels, College's executives, panel, head, IQAC individuals, showing staff, non-college personnel, supporting staff, educational delegates, partners, alumni, and different advisory groups mutually enabled to propose, plan, figure, and execute their arrangements inside the structure of the administration.

The Academy, regulatory, NCC, NSS, youth government assistance

club, IQAC, different clubs, affiliations all are cooperating for the smooth running and general working of the college. Normal gatherings are directed with the administration individuals, head, personnel, and the understudies in executing proficient programs and exercises.

Such projects persuade and urge the students to foster initiative abilities by being accountable for different Academy, curricular and extracurricular exercises.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization is a method for working on the productivity of training framework and the nature of instructive administrations. At different levels the college grooms the authority. The College Management Committee, Principal, IQAC Members, the staff, nonteaching staff, supporting staff, student representatives, Stakeholders, Alumnus, and different councils mutually enabled to propose, plan, form and execute their arrangements inside the edge work of administration.

The Academic, Administrative, NCC, NSS, Youth Welfare Club, IQAC, different clubs and affiliations all are cooperating for the smooth running and over all working of the college. Customary gatherings are met with the Management individuals, Principal, personnel, and the understudies in executing proficient plans. Employees are given portrayal in different boards of trustees/cells and permitted to lead different projects and exercises. They are persuaded and urged to foster authority abilities by being accountable for different scholastic, cocurricular, and extracurricular exercises.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

#### Curriculum Development

Our college is associated to Guru Nanak Dev University Amritsar and there is a recommended educational plan of the university. The staff is effectively occupied with educational program and improvement by going about as individuals in different sheets of review, fill in as specialists for educational plan advancement in the independent colleges. The divisions follow the prospectus and projects as per Guru Nanak Dev University standards

#### Instructing and Learning

Subject based workshops and seminars are regularly conducted. Renowned academicians and industrial experts are invited to deliver guest lectures. Assignments and project works helped students to encourage practical learning. The faculty and students makes use of every opportunity to advance their knowledge by participating in seminars and through presentation of papers. Computer rooms are established to provide students with audio visual resources for learning.....

#### To Be Countinued in Uploaded File.....

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College has a well thought of plan for publicity which is executed by the admission and advertisement committee. The admission notification is published in the college prospectus containing the detailed information about the number of courses, eligibility, process of admission and facilities available. This

is also advertised in the local newspapers and electronic media. In addition to this various schools are also visited to make them aware about the college courses facilities and data of students are collected accordingly. Due planning is done to convince students in various villages to make them aware of regarding our courses and infrastructure. Counseling is provided to the students for making them aware of higher studies and competitive examinations. This is additionally publicized in the nearby papers and electronic media. Notwithstanding this different colleges are additionally visited to make them mindful with regards to the college courses offices and information of understudies are gathered likewise. Due arranging is done to persuade understudies in different towns to make them mindful of with respect to our courses and foundation. Advising is given to the understudies to making them mindful of higher investigations and cutthroat assessments...

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<u>View File</u>
6.2.3 - Implementation of e-gov areas of operation Administrat and Accounts Student Admission Support Examination	ion Finance
File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
r ranning)Document	
Screen shots of user inter faces	No File Uploaded
	No File Uploaded No File Uploaded

To Be Countinued in Uploaded File.....

### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Effective welfare measures are the lifeblood to promote smooth, efficient and effective working of any organization. Proper aid and timely help and guidance promotes better work culture for any organization. Hence, our institution helps both the teaching and non-teaching staff members by providing them with a lot of welfare opportunities and measures to uplift their morale and confidence by providing them monetary and non-monetary help at various phases of their lives. Such welfare measures includes providing incentives in cash and kind, giving medical, casual and earned leaves to teaching as well as non-teaching staff members. Some instances for the same are-

Honorarium provided to non-teaching staff member Ms. Pabi Kala at the rate of Rs. 1500 per month.

Bonuses and increments to the teaching and non-teaching staff members. Concessions to the children of staff members, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**6.3.2** - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

**6.3.2.1** - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3** - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

### **6.3.3.1** - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

**6.3.4.1** - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

32

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution believes in investing and empowering human resource. The self appraisal is created with view to evaluate a teacher with regard to various competencies like teaching, research, participation in Curricular and Co-Curricular and extracurricular activities. It is an important and critical parameter to empower the staff. Teacher's performance is assessed through Self Assessment Performa as designed by the college. The Performa is distributed to all teaching staff to fill and get verified by the head of the Institution. Thereafter the evaluation and assessment of performance and eligibility of the concerned teacher is undertaken and considered for the criteria of promotion. Time to time proper instructions are provided to teaching staff for their Participation and enrich their qualification for fulfilling the benchmarks as guidelines mentioned in UGC rules and regulations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

All the account of the college has been maintained properly by the accountant of the college Mr. Vinod Kumar. All the work of accounts are done through the software on computer. Income and expenditure vouchers are prepared cash book and ledger being prepared after the end of the financial year. The Chartered Accountant of the college Mr. Manoj Dogra near Axis Bank Nakodar conducted thorough audit. The audit parties thoroughly checked the detail of grants and its utilization every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

### **6.4.2** - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

**6.4.2.1** - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

### 274110 Approximately

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Proper mobilization of the resources and optimum utilization of such resources promotes betterment of the college and help in upliftment of the all the sectors of the society.

For teaching, the mobilization of funds by encouraging to participate in seminars, conferences, workshops, refresher courses, orientations, also helping them in publications, research work, and books facility, transportation, first aided.

For non-teaching staff, Welfare measures include Fee concession to their children, transportation, first aid, refreshment, gifts, books facility, financial aid, etc.

For Students, various measures like fee concession for needy students, books facility, library, bus facility, canteen, books shop, scholarships, career guidance cell, placement cell, grievance redressal cell, medical aid.

Apart from that, various leaves and aids are given both to the teaching and a non-teaching staff member, who helps in fulfilling their contingencies and help them maintain a proper work life balance. Furthermore, it also helps in emancipation of female power as most of the teaching and non-teaching staff members include female staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly to institutionalizing the quality assurance strategies and processes.

• Development of Research Culture in the College

IQAC takes effort to inculcate research culture in the college. IQAC has taken efforts to establish Committees of Seven Criteria as in AQAR, Research and development Cell , E resource Cell, Women's Studies Cell, Mentorship Cell, Industry Academia Collaboration/MOU forum for the promotion of research. IQAC encourages teachers and students to participate in research activities. Faculty members have been encouraged to pursue their Ph. D. work. Due to the efforts taken by the IQAC in the academic year 2021-22 Two faculty members are pursuing their research work. The faculty members have published research papers in the Journal, books, etc. Faculty members have participated in seminars, Webinars, conferences, Refresher course, FDP, etc

#### • Co-Curricular Activities

Our institute provides opportunities to the students to participate in various Co curricular activities departmental competitions inter departmental competitions, university level competitions, inter college competitions to develop their personality. Participation of students in Zonal Youth festival,7th State Level Mega Rojgaar Mela ,Talent Hunt ,National Youth Festival, competitions on National & International Days, Festivals, Lohri Dheeyian di, TeeyianTeejdian , Guru Purb, Diwali, Dissehra, Ram Navmi, Janamashtmi, Mahashivratri, Besant Panchami etc. Students participated in various camps organized in and out of the college campus and won prizes and awards.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of Institute prepared and takes measures to upgrade Annual Quality Assurance Report of teaching-learning process.

Ø The Academic Calendar is prepared and followed. Examination schedule of college and university, summer & Winter vacations, Notifications of results are notified in the Academic Calendar. Time-Table, Examination schedule is circulated and displayed for students timely. Newly admitted students have to compulsorily attend the orientation Programme (Ashiwad Samaroh), in which they are aware about course, Education system, the teaching-learning process, pattern of college and university theory and practical examination, system of continuous evaluation, various cocurricular activities, discipline and culture of the Institute. All students are also given a guided tour of the campus and the various facilities available in institute. Principal make casual visits to laboratories, classes, departments, hostel, canteen and campus make sure to smooth functioning of institute.

Ø Feedback form is distributed to students, parents, teachers & employers for their respective courses, through IQAC. Feedbacks are properly analyzed and take action according to suggestion given by students. IQAC encourages the formation of a student centric environment by following the feedback from to the students, Parents, Alumni and Employer. The institute applies various student centric methods such as seminars, webinars, workshops, competitions, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>
6.5.3 - Quality assurance initiat	ives of the C. Any 2 of the above

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

### INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has initiated several measures in gender equity & sensitization. Awareness programs like importance of Human rights, Awareness on Free Legal Aid. Moral Values & Ethics, Fundamental Rights, Rights of Women in Domestic problems, Healthy Nutrition, health & Hygiene, Cyber security, Sportsman spirit, self-defence, awareness programs related to the personal safety and security students are conducted. College ensures social security through Institution Grievance Redressal Cell, Red Ribbon & Anti-Ragging Cell, Discipline Committee, Women Studies Cell, Youth Welfare Committee, Dean Student Welfare, Guru Gobind Singh Study Circle unit. Mentorship Cell cares for the well-being of students and staff in the institution. The activities of these committees are being disseminated to the students through orientation programs. The institution has a devoted Career Counselling Cell and mentorship cell for the students to take care of their academic, emotional, social, and cognitive development. A suggestion box is arranged to receive grievances or suggestions from the students which are addressed by respective committees. Women Helpline numbers are displayed in prominent places in the campus. Faculty

guide the students during mentoring. Head of the Department monitors the students and counsel the students regarding academic performance, career plans and personal issues. The institution had provided common rooms for students to take rest and recreation. Awareness campaigns on women safety and gender sensitivity through rallies and camps by NSS and NCC student volunteers. Various activities in which students contribute their participation like...

To Be Countinued in Uploaded File.....

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	The institution has initiated several measures in gender equity & sensitization. Awareness programs like importance of Human rights, Awareness on Free Legal Aid. Moral Values & Ethics, Fundamental Rights, Rights of Women in Domestic problems, Healthy Nutrition, health & Hygiene, Cyber security, Sportsman spirit, self-defence, awareness programs related to the personal safety and security students are conducted. College ensures social security through Institution Grievance Redressal Cell, Red Ribbon & Anti-Ragging Cell, Discipline Committee, Women Studies Cell, Youth Welfare Committee, Dean Student Welfare, Guru Gobind Singh Study Circle unit. Mentorship Cell cares for the well- being of students and staff in the institution. The activities of these committees are being disseminated to the students through orientation programs. The institution has a devoted Career Counselling Cell and mentorship cell for the students to take care of their academic, emotional, social, and cognitive development. A suggestion box is arranged to receive grievances or suggestions from the students which are addressed by respective committees. Women Helpline numbers are displayed in prominent places in the campus. Faculty quide the students

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/ power efficient equipment C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

One of the institution's rule is to keep the campus in clean condition in order to provide a conducive environment for academic and non-academic interests. All stakeholders follow good hygienic practices as well as a comprehensive waste management plan. The college has different dustbins for different types of waste, such as Degradable & Non-degradable. Green, blue and red dustbins have been provided across the campus for the collection of solid waste generated at different sources in the campus. For liquid waste management, the water transport system is inspected for leaks in pipes, taps, valves and other components on a regular basis and promptly repaired. To ensure a clean and safe potable water supply, a reverse osmosis five RO plant of water is in operation in the main block has two filters and one filter is on the first floor of arts department and one filter on the first floor of music department and two more RO's available for teaching or nonteaching staff which is situated in the ground floor near staff room. The Physical Education department has .....

To Be Countinued in Uploaded File.....

File Description	Documents			
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded			
Geo tagged photographs of the facilities	<u>View File</u>			
7.1.4 - Water conservation facil in the Institution: Rain water h Bore well /Open well recharge of tanks and bunds Waste wate Maintenance of water bodies an system in the campus	arvesting Construction er recycling			

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	B. An	ny 3	of	the	above
<ol> <li>Restricted entry of automobiles</li> <li>Use of bicycles/ Battery-powered vehicles</li> <li>Pedestrian-friendly pathways</li> <li>Ban on use of plastic</li> <li>Landscaping</li> </ol>					

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents		
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded		
Certification by the auditing agency	No File Uploaded		
Certificates of the awards received	No File Uploaded		
Any other relevant information	<u>View File</u>		
7.1.7 - The Institution has disal	oled-friendly, D. Any 1 of the above		

7.1.7 - The institution has disabled-intendity,	<b>D</b> .	Ally	тс	JL	CITE	above	
barrier free environment Built environment							
with ramps/lifts for easy access to classrooms.							
Disabled-friendly washrooms Signage							
including tactile path, lights, display boards							
and signposts Assistive technology and							
facilities for persons with disabilities							
(Divyangjan) accessible website, screen-							
reading software, mechanized equipment							
5. Provision for enquiry and information :							
Human assistance, reader, scribe, soft copies							
of reading material, screen reading							

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Guru Nanak National College. For women, Nakodar has been performing excellent services so far as Initiatives in providing an inclusive environment i.e. Tolerance and harmony towards cultural, Regional, Linguistic Communal. Socioeconomic and other diversities are concerned. Kargil, Vijay Diwas Was celebrated by NCC unit of the college. Banner March on Call for Ouit India Movement, A Seminar on Unity and discipline. were organized in college campus by NCC unit. Shri Krishna Janamashtmi was celebrated enthusiastically. Hindi Diwas as well as Punjabi Diwas were celebrated in college campus singing and poetry competition was organized on the ego of Gandhi Jayanti by Department of music, eco-friendly Diwali, wish Karma day as well as 552nd Gurpurab of Shri Guru Nanak Dev ji were celebrated in the college campus. A trip to science city Kapurthala, a visit to Jung-e-Azadi, a historical place in Kartarpur and to Sri Devi Talab Temple (Jalandhar) Were organized. In order to encourage the students to follow the principle of Baba Sahib Dr BR Ambedekar, Chetna March was Organized on the birth anniversary of Dr. BR Ambedekar.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To create awareness, conviction & commitment to human rights for improving the quality of life through education, our college conducted several activities in different themes like moral, aesthetic, societal, cultural, environmental values, values of democracy, scientific temper, problems of youth, career choices etc. The programs aimed to foster mutual respect and tolerance among the student community. Various Departments have always been in the practice of organizing activities that motivate the students to adopt various practices that inculcate the feeling of tolerance and to become good citizen. The College ensures that the students participate very enthusiastically in all such activities. Various departments have organized various academic and cocurricular activities for the propagation of the values, rights, duties, and responsibilities of citizens. List of various activities conducted in the Institute for inculcating values for being responsible citizens as reflected in the Constitution of India are given below:

```
Title of Activity/Program
```

Duration /Date

Participants(approximately)

World Environment Day

5.6.2021

100

International Yoga Day

21.6.2021

40

Kargil Vijay Divas (online)

26.7.2021

50

Quit India Movement

8.8.2021

20

To Be Countinued in Uploaded File.....

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Title of Activity/Program Duration /Date Participants (approximately) World Environment Day 5.6.2021 100 International Yoga Day 21.6.2021 40 Kargil Vijay Divas (online) 26.7.2021 50 Quit India Movement 8.8.2021 20 Online Independence Day 14.8.2021 50 Seminar on Unity & Discipline 26.8.2021 30 Fit India Freedom Run 2.0 4.09.2021 50 Hindi Divas 14.9.2021 40 International Peace Day 21.9.2021 50 National Volunteers Blood Donation Day 25.9.2021 50 Birth Anniversary of Shaheed Bhagat Singh 28.9.2021 40 Gandhi Jayanti 1.10.2021 40 Jan Utsav week 24.10.2021 50 UN Day 25.10.2021 50 Seminar on Free Legal Aid 26.10.2022 40 Punjabi Diwas 1.11.2021 50 Guru Purab (Shri Guru Nanak Dev ji) 18.11.2021 60 OnC Day 27.11.2021 50 Voter awareness rally (SVEEP) 2.12.2021 50 AIDS Day 2.12.2021 50 International Human Rights Day 10.12.2021 50 Online National Youth Day 9.01.2022 40 National Youth Festival 12.01.2022 40 National Voters Day 25.01.2022 60 Republic Day 25.01 .2022 60 Matra Bhasha Divas 21.02.2022 50 Pulse Polio Campaign 26.02.2022 50 Int Women Day 8.3.2022 70 Online National Youth Parliament Festival 11.3.2022 40 Martyrdom of Shaheed Bhagat Singh 24.3.2022 70 Khalsa PanthSaajna Divas 6.04.2022 50 Morld Health Day 7.04.2022 40 Birth Anniversary Baba Sahib Dr. B.R. Ambedkar 11.04.2022 40 World Farth Day 19.04.2022 40

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our College celebrates and organizes days of national and international importance like Independence Day, Republic Day, Youth Day, Women's Day, etc by organizing special programs to inculcate in the students a feeling of pride for the nation and make the students understand and appreciate the freedom movement, the glorious history of the nation. In addition to Independence Day and Republic Day, commemorative days like International Yoga Day and National Voters Day , Constitution Day , International peace Day, Human Rights Day, world Students' Day, UN Day, National Voters day, etc. are celebrated which is related to the constitution and rights and duties of the citizens to create awareness amongst the students about the constitution, the preamble, the national emblem, and their roles and responsibilities as active citizens in the democratic process. Our college has active NCC and NSS units. These units help in the personality development of the students through community service. Different activities that are included in NSS are environment enrichment and conservation, women empowerment programs, social

#### service programs, education and recreation, and blood donation.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<u>View File</u>

### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1

### 1. Title of the Practice

• Personality development drive

2. Objectives of the Practice

- Increase and improve self-confidence is up to
- Be a good human being
- Learn to lead and face the challenges
- Improving skills or learning new ones
- Building or renewing identity

#### 3. The Context

Personality is an important thing on the life of a person personality development helps an individual to inculcate positive qualities like punctuality flexible attitude, willingness to learn it. It develops and optimist attitude and communication skills.

#### 4. The Practice

Majority of the students who pursue their education on in this

college are from remote areas. As it is Women College they require special attention to realize their potential. The purpose of the institution is that the students should be able to complete their degrees with good marks as well as good personality it is an important practice of the college to train the students and help their personality development through different activities under NSS NCC and various department of the college in the session 2021 22 along with regular classes different competitions were organized like chart making, essay writing comma poetry recitation cooking card making etc which help the students to improve their skills. Along with this annual athletic meet was organized for the development of fitness amongst students

.To Be Countinued in Website link .....

File Description	Documents
Best practices in the Institutional website	https://www.gnncfwnakodar.com/agar-2021-22
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Guru Nanak National College for Women has been playing a pivotal role in providing educational opportunities to female persona of the region specially to the rural areas surrounding it. The college has completed 52 years of its existence by promoting excellence in the field of education. The college opened its doors in 1971 for imparting knowledge to the girls of the region. The location of this college is convenient to girls, who come from the rural background because this college is very much near to bus stand. The performance of our students in examination is exceptional inspite of the fact that majority of them have a rural background. The secret of success is due to the remedial teaching which is undertaken to cater to the needs of slow-learners besides, academic students have brought laurels to the institution by excelling in various sports and cultural programmes at intercollege level, community service through NCC& NSS and various socities, cells and clubs. Our faculty members are committed to the mission of college. The college has emerged strong in its pursuit for quality assurance to make this institution a Centre for

excellence in line with the college vision. This institution has progressed by leaps and by bounds. Today the college is able to position itself as a reputed institution in the region for imparting of education to the girls of this region.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<u>View File</u>

#### 7.3.2 - Plan of action for the next academic year

- Research is the backbone of academics. It simplifies concept building and transforms new ideas into innovations in pursuance of a new era of passion for researches. To create awareness and opportunities in Research and Development among the students & faculty.
- Updating oneself with the latest technology is essential so IQAC will facilitate continuous upgradation and Updation of knowledge & use of technology tofaculty and students.
- The world today is a fast-paced, competitive place. Creativity has become an essential skill for success in all fields of work and itcan be fostered by teaching students to think out of the box and problem-solve creatively. So, activities will be conducted to enhance creative skills of students and provide a platform to display their creativity
- To encourage and facilitate Research Culture, to promote Research by Faculty. Students and Teaching staff will be participated and presented their research work in various International/National Conferences/Workshops/Seminars/FDPs and training programme
- To provide holistic value-based education and inculcate entrepreneurial abilities in students to face the challenges of corporate world.
- To arrange career guidance programmes & to start skill enhancement based certificate programmes
- Preparefor AQAR 2022-23.