

# **ANNUAL QUALITY ASSURANCE REPORT (AQAR)**

**SUBMITTED TO**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)**

**By**



**GURU NANAK NATIONAL COLLEGE FOR WOMEN,  
NAKODAR, DISTT. JALANDHAR, PUNJAB 144040**

**(Accredited by NAAC with “B” Grade with a CGPA of 2.59)**

**10<sup>TH</sup> MAY 2017**

# **The Annual Quality Assurance Report (AQAR) of the IQAC**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

## **Part – A**

### **AQAR for the year 2016-2017**

#### **1. Details of the Institution**

**1.1 Name of the Institution:** Guru Nanak National College For Women, Nakodar

**1.2 Address Line 1:** Opposite Bus Stand

**Address Line 2:** Nakodar

**City/Town:** Nakodar

**State:** Punjab

**Pin Code:** 144040

**Institution e-mail address:** gnnfwnkd@yahoo.co.in

**Contact No's:** 01821-222464.

**Name of the Head of the Institution:**

Dr. Sukhwinder Kaur Sangha

**Tel. No. with STD Code:** 01821-220085

**Mobile:** 99142-13114

**Name of the IQAC Co-coordinator:** Asst Prof Madhu Bala

**IQAC e-mail address:** iqacgnncfwnkd@gmail.com

**1.3 NAAC Track ID:** PBCOGN21870

**1.4 NAAC Executive committee No.& date:** EC(SC)/15/A&A/dated 25<sup>th</sup> May 2016

1.5 Website address: [www.gnnawnakodar.org](http://www.gnnawnakodar.org)

**Web-link of the AQAR:**

**1.6 Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.59	2016	5 Years
2	2 <sup>nd</sup> Cycle	-	-	-	-
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: 19-02-2014

1.8 AQAR for the year: 2016-2017

**1.9 Institutional Status**

UNIVERSITY	STATE
Affiliated college	Yes
Autonomous college of UGC	No
Regulatory agency approved institution	Yes
Type of institution	Semi urban
Financial status	Grant in aid, UGC 2(f) and UGC 12(b)

**1.10 Type of Faculty/Programme**

<b>Arts</b>	Yes
<b>Commerce</b>	Yes
<b>Others</b>	Total 3 <ul style="list-style-type: none"><li>• Diploma in fashion designing,</li><li>• cosmetology and</li></ul>

	<ul style="list-style-type: none"> <li>• dress designing under Palahi Institute</li> </ul>
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### Details of programmes as under:

Sr.No	Programme Level	Name of the Programme /Course	Duration (in Years)	Entry Qualification (Marks in lower class)	Medium of instruction	Sanctioned/ approved student strength (for full course)	No. of students admitted
1.	<b>Under Graduate</b>	B.A	3	40%	English/ Hindi/ Punjabi		400
		B.Sc(Eco)	3	40%	English/ Hindi/ Punjabi		80
		B.COM(R)	3	40%	English/ Hindi/ Punjabi	60	131
		BCA	3	40%	English/ Hindi/ Punjabi	60	111
		B.Sc.IT	3	40%	English/ Hindi/ Punjabi	60	28
3	<b>POST GRADUATE</b>	M.A (Punjabi)	2	50% in aggregate or 45% in subject Concerned	Punjabi	40	18
		M.Asem I (Pol. Sci)	2	50% in aggregate or 45% in subject Concerned	Punjabi/Hindi/ English	40	06
		M.Sc (Computer Science)	2	50% in aggregate	English	25	13
		M.COM	2	50% in aggregate or 45% in subject Concerned	English/ Hindi/ Punjabi	60	24
4	<b>PG Diploma</b>	PGDCA	1	45% in aggregate	English	40	16
5.	<b>Diploma</b>	DCA	1	45% in aggregate	English	60	Nil
6.	<b>Certificate Courses</b>	Diploma In dress Designing	1	10 <sup>th</sup>	Punjabi		17

		Diploma in Fashion Designing	1	10 <sup>th</sup>		20	20
		Diploma in Cosmetology	1	10 <sup>th</sup>		25	36

### List of departments:

S.No	Particulars	UG	PG
1.	<b>Science</b>	I) Mathematics 11) Computer Science & IT	Computer Science & IT
2.	<b>Arts</b>	I. English II. Hindi III. Punjabi IV Economics V Political Science VI Philosophy VII History VIII Home Science IX Music(I) X Music(V) XI Maths XI Physical Education	I Punjabi II. Political Science
3.	<b>Commerce</b>	Commerce	Commerce

1.11 Name of the Affiliating University (*for the Colleges*): Guru Nanak Dev University, Amritsar, Punjab

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc. Nil

## 2. IQAC Composition and Activities

2.1 No. of Teachers: 8

2.2 No. of Administrative/Technical staff: 2

2.3 No. of students: 1

2.4 No. of Management representatives: 2

**2.5 No. of Alumni: 1**

**2.6 No. of any other stakeholder and community representatives: 1**

**2.7 No. of Employers/ Industrialists: 1**

**2.8 No. of other External Experts: 1**

**2.9 Total No. of members: 17**

**2.10 No. of IQAC meetings held: 3**

**2.11 No. of meetings with various stakeholders**

Faculty / Non-Teaching Staff / Alumni / Others	<ul style="list-style-type: none"><li>• Regular meetings of Principal with HODs, Faculty members and non-teaching and student bodies.</li><li>• Alumni meet held on 11 April 2017 (conducted once in a session)</li><li>• Placement Cell interacted with IQAC</li></ul>
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**2.12 Has IQAC received any funding from UGC during the year: No**

**2.13 Seminars and Conferences (only quality related): ANNEXURE-1**

**2.14 Significant Activities and contributions made by IQAC**

- Action has been initiated to begin the process of reaccreditation of the Institution in the following academic year
- Conducted meetings of the teachers to prepare proposals to be submitted to UGC
- A common assembly is held every week during the academic year to instil and to enhance the sense of belongingness among the students
- Provided financial assistance to buy new books, furniture, infrastructure, etc for the departments
- Encourages the faculty members to pursue research in their respective fields of study

- Equipped students with the knowledge of latest trends in their course to meet requirements of competitive world and their career.

#### 2.15 Plan of Action by IQAC/Outcome:

The requisite information is attached in ANNEXURE-2 (Academic Calendar is also attached)

#### 2.16 Whether the AQAR was placed in statutory body: No

### Part – B

#### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmer

Level of the Programme	Number of existing Programmes	Number of programmes added during the year
PhD	---	----
PG	3	1
UG	13	-----
PG Diploma	1	-----
Advanced Diploma	-----	-----
Diploma	3	-----
Certificate	-----	-----
Others	-----	1 (Maths as an elective subject added in UG)----
Total	20	

##### 1.2 (i) Flexibility of the Curriculum: As per Guru Nanak Dev University Amritsar

(ii) **Pattern of programme:**

<b>Pattern</b>	<b>Number of programmes</b>
Semester	13
Trimester	Nil
Annual	Nil

**1.3 Feedback from stakeholders**

Alumni	Yes
Parents	Yes
Employers	Yes
Students	Yes

**Mode of Feedback**

Online	No
Manual	Yes

**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects:** Syllabus as per the University of GNDU Amritsar

**1.5 Any new Department/Centre introduced during the year. If yes, give details:**

- Started MA Political Science
- Started Maths as an elective subject at UG level

**Criterion – II**

**2. Teaching, Learning and Evaluation**

**2.1 Total No. of permanent faculty**

<b>Total</b>	<b>Asst.</b>	<b>Associate</b>	<b>Professors</b>	<b>Others</b>
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	<b>Professors</b>	<b>Professors</b>		
07	03	04	-	-

**2.2 No. of permanent faculty with Ph.D :- 03**

**2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year**

<b>Asst. Professors</b>		<b>Associate Professors</b>		<b>Professors</b>		<b>Others</b>		<b>Total</b>	
R	V	R	V	R	V	R	V	R	V
4	13	2	-	-	-	-	-	6	13

**2.4 No. of Guest and Visiting faculty and Temporary faculty/ Adhoc Staff**

**----Number of Adhoc Staff-32**

**2.5 Faculty participation in conferences and symposia:**

The required information is attached in ANNEXURE-3

**2.6 Innovative processes adopted by the institution in Teaching and Learning:**

- Conducted debate, elocution, essay writing, creative writing, declamation contests at departmental level
- Lectures were delivered by lecturers using power point presentations.
- Language lab is used to enhance communication skills.
- ICT enabled teachers learning process.
- Counselling on social aspects and awareness programmes through films, charts, paintings on Vanmohtsav, elections and women empowerment.

**2.7 Total No. of actual teaching days during this academic year:** 180 days till 1<sup>st</sup> May 2017

**2.8 Examination/ Evaluation Reforms initiated by the Institution:** As per Guru Nanak Dev University, Amritsar Norms.

**2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop**

The requisite information is attached in ANNEXURE 4

2.10 Average percentage of attendance of students: Above 75%

2.11 Course/Programme wise distribution of pass percentage:

### Merit list of Students Semester System May 2016

NAME	CLASS/ SEMESTER	UNIVERSITY POSITION
KIRANPREET KAUR	B.A SEMESTER IV	20 <sup>TH</sup> POSITION
MANJEET KAUR	M.A PUNJABI IV	22 <sup>ND</sup> POSITION
NEHA	B.A SEMESTER II	130 <sup>TH</sup> POSITION
MITIKA SHARMA	B.A SEMESTER II	176 <sup>TH</sup> POSITION

### Results Record May/June 2016

Sr. No.	Title of the Programme	Total No. of Students Appeared	Division						
			Distinction %	I %	II %	III %	Pass %	Result Not Declared	Re-appear
1	B.A. Sem-II	144	2	14	24	18	40.28	0	86
2	B.A. Sem-IV	172	3	17	50	15	49.42	1	86
3	B.A. Sem-VI	164	0	24	42	3	42.07	46	49
4	B.Sc. (Eco.) Sem-II	38	0	7	16	5	73.68	0	10
5	B.Sc. (Eco.) Sem-IV	39	0	12	11	2	64.10	0	14
6	B.Sc. (Eco.) Sem-VI	30	2	15	8	1	86.67	2	2
7	B.Com Sem-II	58	18	26	10	0	93.10	0	4
8	B.Com Sem-IV	40	12	22	6	0	100.00	0	0
9	B.Com Sem-VI	50	4	19	16	0	78.00	5	6
10	B.C.A. Sem-II	32	4	17	1	0	68.75	2	8
11	B.C.A. Sem-IV	44	0	4	14	1	43.18	0	25
12	B.C.A. Sem-VI	41	1	17	8	0	63.41	13	2
13	B.Sc. (IT)-II	19	2	5	6	0	68.42	0	6
14	B.Sc. (IT)-IV	8	1	2	0	0	37.50	1	4
15	B.Sc. (IT)-VI	11	0	7	2	0	81.82	0	2

16	M.Sc. (CS)-II	12	2	6	4	0	100	0	0
18	PGDCA-II	9	5	4	0	0	100.00	0	0
19	M.Com-II	24	6	14	1	0	87.50	3	0
20	M.Com-IV	9	2	6	1	0	100.00	0	0
21	M.A. Pbi-II	15	0	4	7	0	73.33	1	3
22	M.A. Pbi-IV	16	0	4	3	0	43.75	2	7
	<b>Total</b>	975	64	246	230	45		76	314

### Results Record Nov/Dec 2016

Sr. No.	Title of the Programme	Total No. of Students Appeared	Division						
			Distinction %	I %	II %	III %	Pass %	Result Not Declared	Re-appear
1	B.A. Sem-I	108	8	10	23	14	50.93	6	47
2	B.A. Sem-III	123	0	13	38	22	59.35	4	46
3	B.A. Sem-V	167	3	21	41	16	48.50	0	86
4	B.Sc. (Eco.) Sem-I	9	0	2	4	2	88.89	0	1
5	B.Sc. (Eco.) Sem-III	31	1	3	18	2	77.42	0	7
6	B.Sc. (Eco.) Sem-v	39	2	17	15	2	92.31	0	3
7	B.Com Sem-I	36	2	6	11	8	75.00	4	5
8	B.Com Sem-III	51	1	13	20	4	74.51	0	13
9	B.Com Sem-V	41	0	5	24	4	80.49	1	7
10	B.C.A. Sem-I	35	2	16	9	0	77.14	0	8
11	B.C.A. Sem-III	34	2	8	15	5	88.24	0	4
12	B.C.A. Sem-V	40	4	9	17	2	80.00	0	8
13	B.Sc. (IT)-I	6	0	1	0	0	16.67	0	5
14	B.Sc. (IT)-III	15	0	3	4	2	60.00	0	6
15	B.Sc. (IT)-V	8	0	2	6	0	100.00	0	0
16	M.Sc. (CS)-I	2	0	0	0	0	0	0	2
17	M.Sc. (CS)-III	11	1	8	1	1	100	0	0
18	PGDCA-I	15	3	7	0	0	66.67	0	5
19	M.Com-I	5	1	2	2	0	100.00	0	0
20	M.Com-III	19	7	9	1	1	94.74	0	1
21	M.A. Pbi-I	5	0	0	2	0	40.00	0	3
22	M.A. Pbi-III	13	0	5	7	1	100.00	0	0
23	M.A. Pol. Sci-I	5	1	1	1	0	60.00	1	1

<b>Total</b>	818	38	161	259	86	16	258
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## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning process:

- Department reports of university results, house exams and other activities are submitted to the head of the institute and the remedial measures are taken accordingly.
- Feedback from the students, parents and teachers are obtained at regular intervals
- IQAC meets to resolve the problems
- House tests are conducted once in every semester
- Maximum use of ICT resources by faculty members.
- Improvement lectures are given by faculty
- PTM is a regular feature.
- Teachers in their free periods check whether students are attending their lectures or not.
- Motivate students to use internet and library facilities.

## 2.13 Initiatives undertaken towards faculty development:

- College Management meetings with the head of the institute and staff members for the overall development.
- Faculty is made compulsory to attend all the department level seminars and workshops.
- Faculty is free to participate in inter university, college level seminars, paper presentations, workshops and conferences.

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01	10	-	11
Technical Staff	-	-	-	-

## Criterion – III

## 3. Research, Consultancy and Extension

### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Orientation lectures are delivered by head of the institution on every Monday Assembly.

- Students are openly invited to present their ideas and views at Monday Assembly.
- Internet facility in College campus
- Permission granted to teachers to present and publish research papers in national /International /state level seminars /conferences
- College has a research committee to monitor and to address the issues of research
- Identify Potential areas of research
- Project Reports of teachers and students
- Periodic seminars are held at departmental levels.
- Teachers are motivated to publish their articles in journals and many of them have successfully published and carried their pursuit.
- Resource persons are invited to develop culture of research among teachers and students.
- College publishes magazine once in every year.
- College journal is also under process.

3.2 **Details regarding major projects:** Nil

3.3 **Details regarding minor projects:** Nil

3.4 **Details on research publications:**

The details information is attached in ANNEXURE 5

3.5 **Details on Impact factor of publications:** NIL

3.6 **Research funds sanctioned and received from various funding agencies, industry and other organizations:** NIL

3.7 **No. of books published:** Details is attached with ANNEXURE 6

3.8 **No. of University Departments receiving funds from:** NIL

3.9 **For colleges:** Nil

3.10 **Revenue generated through consultancy:** Nil

3.11 **No. of conferences/ seminars organized by the Institution:**

Total 17 seminars at college level (same as annexure-1)

3.12 **No. of faculty served as experts, chairpersons or resource persons-**

Details attached in ANNEXURE-7

3.13 **No. of collaborations:** Nil

3.14 **No. of linkages created during this year:**

- Stratix consultants for Nanny Course and IELTS.
- Punjab state institute of science and technology for PMKVY.
- Youth welfare club, Nakodar.
- Blood lab. Association, Nakodar.
- Punjab agriculture university, Ludhiana.
- D.C Jalandhar for placements of students.
- Nearby schools for teaching handicrafts and other handmade items.
- S.G.P.C Amritsar for religious exams and seminars.
- Guru Harkrishan Society for the scholarships of students.
- NRI from Sanghe Khalsa for awards and scholarships for students.
- Bibek trust, Amritsar for conducting religious exams and seminars.

**3.15 Total budget for research for current year in lakhs: Nil**

**3.16 No. of patents received this year: Nil**

**3.17 No. of research awards/ recognitions received by faculty and research fellows**

**Of the institute in the year**

**Dr Sukhwinder Kaur Sangha, Principal**

Recognition/awards	Event	Venue/Sponsored By	Date
Member	Community Policing Suvidha center ,Sub Division ,Nakodar	Nakodar	
Special Recognition	Republic Day	Additional District Magistrate,Nakodar	26 -01-2017
Special Appreciation	Independence Day	Additional District Magistrate,Nakodar	15-08- 2016
Special Recognition	24 <sup>th</sup> Annual Baba Shaheedan Tournament and Cultural Fest	Sanghe Khalsa Village,Sanghe Khalsa International Baba Shaheedan Society Sari B.C., Nakodar	Jan 2017
Special Cooperation Award	Baisakhi and to commemorate the Birth Anniversary Dr B.R. Ambedkar Sahib	Blood Donation Camp by The Laboratory Association ,Nakodar	14 -04-2017
Special Recognition	Birth Anniversary of Maharaja Ranjit	Sponsored by Youth Welfare Club of Punjab	11-01 2017
Social Welfare	Kaushal Vikas	PMKVY Sponsored by Punjab State	5-05 2017

Award	Mela 2017	Education Society awarded by SDM Mr Kulpreet Singh , Nakodar	
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**Prof SimranKaur, Asst Prof in Punjabi**

<b>Recognition/Awards</b>	<b>Sponsored by /Venue</b>	<b>Event</b>
Awarded Certificate	Bibek Trust	For Sehaj path Sampooran Path of Shri Guru Granth Sahib Ji
Honoured by Special Recognition	By Bibek Trust	For accomplishing the Religious task
Special Guest	P.T.M.Arya College, Nurmahal	Festival of Tiyan Da Mela.

**3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them: Nil**

**3.19 No. of Ph.D. awarded by faculty from the Institution: Nil**

**3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): NIL**

**3.21 No. of students Participated in NSS events: 200 students.**

**3.22 No. of students participated in NCC events: 55 Students**

**3.23 No. of Awards won in NSS:NIL**

**3.24 No. of Awards won in NCC:NIL**

**3.25 No. of Extension activities organized:**

- **Various extension activities were organized in our institution to promote** the participation of students and faculty in activities like NCC, NSS, Red Cross Club, Wi-Fi club, Commerce Club, Red Ribbon club, grievance Redressal Club, Political Science forum, Punjabi Sahitya club, English literary club, Home Science, Class representatives Associations and other community service and development activities. All the NCC cadets and NSS volunteers were given the certificates for the camps attended by them and appreciation certificates for the social work done by them. The NCC cadets and NSS volunteers are honoured in the college prize distribution functions. All the clubs at their departmental level, organize seminars/workshops and competitive activities for the skill development and growth

in social awareness. Seven days camp was organized under the supervision of NSS officer. NSS units actively took part in the initiatives taken by the students for voter awareness, cleanliness movement, Swachh Bharat Abhiyan, poster making competition on social evils and lecture on digital payment modes, rallies against the social evils in nearby villages, cities awareness about the government of India movement “ go digital go cashless”. Yoga and meditation three days camp was also organized for the physical and mental growth of the students and faculty.

- Guru Gobind Singh study circle college unit is also actively functioning in college. Some of the activities of National Cadet Corps have been attached in **ANNEXURE-8**

### **3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**

- Detailed activities of NSS and youth welfare are attached in **ANNEXURE -9**

#### **Criterion – IV**

### **4. Infrastructure and Learning Resources**

#### **4.1 Details of increase in infrastructure facilities:**

<b>Facilities</b>	<b>Existing</b>	<b>Newly created</b>	<b>Source of Fund</b>	<b>Total</b>
<b>Campus area</b>	3 acres (Built up area: 41840sq. ft.)	-	-	3 Acres
<b>Class rooms</b>	16	-	-	16
<b>Laboratories</b>	6	-	-	06
<b>Seminar Halls</b>	-	01	Management	01
<b>No. of important equipments purchased (<math>\geq</math> 1-0 lakh) during the current year.</b>	-	Chairs in Hall, Seminar Hall, Tables, Almirahs	Management	-
<b>Value of the equipment purchased during the year (Rs.</b>	-	-	-	-



<b>in Lakhs)</b>				
<b>Others</b> <ul style="list-style-type: none"> <li>• College assembly hall</li> <li>• Canteen</li> <li>• Management Room</li> <li>• Book Store</li> <li>• Library and Reading Room</li> </ul>	<ul style="list-style-type: none"> <li>• 01</li> <li>• 01</li> <li>• 01</li> <li>• 01</li> <li>• 01</li> </ul>	-----		05

#### 4.2 Computerization of administration and library

All the offices and central library are well equipped with Computer and Internet facilities.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
<b>Text Books</b>	14129	total	-	-	14129	
<b>Reference Books</b>	218	80696 approximate	-	-	218	80696 approx
<b>e-Books</b>	-	-	-	-	-	-
<b>Journals</b>						
<b>e-Journals</b>	-	-	-	-	-	--
<b>Digital Database</b>	-	-	-	-	-	-
<b>CD &amp; Video</b>	-	-	-	-	-	-
<b>Others (specify)</b>	10 newspapers	-	-	-	10	Rupees 11000 (annually)
	monthly 21 magazines (monthly and bi- annually)	-	-	-		Rupees 18000 approximate ly (annually)

### DEPARTMENTAL LIBRARY

DEPARTMENT	NUMBER OF TEXT BOOKS	SPECIMEN	MAGAZINES	REFERENCE/JOURNAL	OTHERS
1. English	210	-----	-----	-----	1 Computer 1 laptop
2. Hindi	141	-----	-----	-----	18 Books
3. Punjabi	309	5	15	96	1 Laptop 1 Printer 1 projector
4. Music (vocal and instrumental) (vocal and instrumental)	54	1 Magazine	-----	-----	1 laptop
5. Home science	167	-----	07	-----	1 laptop
6. History	125	-----	-----	-----	-----
7. Political science		92 specimen	-----	10 Reference 3 journals	-----
8. Computer Science	-----	1030 (reference + text books)	-----	02 (journal)	1 laptop 40 computer 4 printer 2 projector
9. Commerce	-----	440 specimen	-----	-----	7Computers 3Printer 1Scanner 1 Laptop
07 Economics	-----	28 specimen	-----	-----	1 laptop I projector
08 Maths	37	11	-----	-----	1 laptop
09 Philosophy	25	164	-----	-----	48 books 1 laptop
10 Physical education	6	-----	-----	-----	-----
11 Diploma in Fashion designing	-----	10 specimen	-----	-----	-----
12 Diploma in	-----	-----	-----	-----	-----

<b>dress designing</b>					
<b>13 Diploma in cosmetology</b>	-----	-----	-----		
<b>14 Library</b>					2 laptops 5 Computers
<b>15 Office</b>					6 Computers

#### 4.4 Technology up gradation (overall)

	<b>Total Computers</b>	<b>Computer Labs</b>	<b>Internet</b>	<b>Browsing Centre</b>	<b>Computer Centre</b>	<b>Office</b>	<b>Departments</b>	<b>Others</b>
<b>Existing</b>	59 computers & 13Laptops	Maximum departments, offices and library are equipped with Computers, laptops along with internet facilities						
<b>Added</b>	Nil							
<b>Laptops</b>	13							
<b>Smart Boards</b>	2							
<b>Projectors</b>	5							
<b>Printer and Scanner</b>	13+ 1 Coloured							
<b>Computers</b>	70							

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

- Internet facility
- Wi-Fi

- Computer training & Workshops for teachers to access internet
- Students those who have not opted computer as their subject are trained in computer learning
- One week workshop for teachers in computer department for enhancing their skills in technology
- Email id of all departments has been framed by department of computer science.
- Lesson have been planned and implemented through PPT by all departments.

#### 4.6 Amount spent on maintenance in lakhs:

ICT		
Campus Infrastructure and facilities	Rs 73, 31,768/-- approx. (Total expenditure of the college excluding salary)	Rs 57, 86,608/--approx. Covered staff salary.  (Expenditure from grants from different funding agencies)
Equipments		
Others		
Total		

### Criterion – V

#### 5. Student Support and Progression

##### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Students are made aware about the campus support services imparted at both college and departmental level.
- Dean, students and youth welfare cells look after the overall development of the students.
- Placement department provide career counselling and guidance to the students, along with the canvassing is done by faculty members in nearby schools, cities and villages.
- Important information about the institution is uploaded on college website and regular notices are provided in departments and classrooms.
- IQAC took an initiative to make students learn trading skills by conducting cultural fair, trade exhibition by innovative practices and many related competitions.
- Scholarships, fee concession, book bank, etc are provided to needy students.

##### 5.2 Efforts made by the institution for tracking the progression

- Alumni association meets once a year, all the members are registered offline.
- Alumni members are often invited to many college level functions
- Feedback is taken back from students as well as from teachers.

- Parent- teacher meet is a regular feature.
- House examination are held once in a semester (two times in a session) and students report cards along with their attendance is provided to their parents
- Class-wise projects to P.G Classes and assignments to students are evaluated by teachers
- Many departments provide seminar topics and students discuss their ideas in front of class and teachers.
- Talent hunt is conducted to search the hidden talent once in a session.
- Various departmental activities are conducted to enhance their skills
- Students are free to participate in inter-college level competitions and university level competitions.
- Placement record is maintained and updated every year, even students are informed about various job fests are held at district level and university level.

5.3 (a) **Total Number of students:** 900 Students

(b) **No. of students outside the state:** NIL

(c) **No. of international students:** NIL

General	Last Year (2015-2016)	Total	General	This Year (2016-2017)	Total
	Challenged			Challenged	

Dropout % : 1.8% (16/900)

#### 5.4 Details of student support mechanism for coaching for competitive examinations:

Career and counseling cell in our campus is functioning for the support of our students and prepare them for cracking competitive exams. Time to time outside coaching institutes visit the college campus and provide detail guidance for the career opportunities many times fortnight classes or one week classes are arranged in campus for the students to get in depth knowledge for cracking banking and other competitive exams. Various consultants have visited are:

- IBT, Jalandhar (for cracking various bank entrance exams)
- Stratix consultants, Jalandhar (for Spoken English, IELTS and Nanny course)

#### 5.5 No. of students qualified in these examinations:

10 Students qualified and placed. (Detail in ANNEXURE-10)

## 5.6 Details of student counseling and career guidance

In college campus, students counseling cell has been formed through which students receive guidance and counseling for their career and Placements. Students are regularly given opportunity to participate in job fairs organized by different institutes for their counseling, placements and guidance.

## 5.7 Details of campus placement: Total placed 10

Number of Organizations Visited	On campus	Number of Students Placed	Off Campus
	Number of Students Participated		Number of Students Placed
4	84	2	8

## 5.8 Details of gender sensitization programmes

- Gender Sensitization Programmes
- Awareness camps for females regarding their hygiene and nutrition
- Gender discrimination programmes at campus
- Lecture by Eminent Guest on Women Laws and policies
- Lecture on women Empowerment by principal many times in assembly and outside campus.
- Orientation for students on their duty and discipline by head of the institution during assembly is regular feature.
- To make students responsible students association, head girl, co-head girl and various department level clubs are organised in every session.
- Anti ragging cell is established in college campus
- International Women's day is celebrated every year on 8<sup>th</sup> march
- Grievance Redressal cell is also working on the problems faced by the students.
- Class representatives are chosen to be responsible, self reliant, confident and self dependent
- President and Secretary are selected in college clubs, forums and cells

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

- Annual sports meet is the regular feature of the college.
- 12 students of kabaddi team of physical education dept participated in 2016-2017 in inter-college tournament.

- 10 students participated in Tug-of war inter-college competition in session 2016-2017.
- Two students of physical education dept won 3<sup>rd</sup> position in tug of war at inter-university level competition.
- Two students of college selected in University team of Tug of war one of them selected as captain of the team.
- Six students participated in cross country competition.
- Students participated in Judo, athletics in inter- college competitions.

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events:

- Two students won 3<sup>rd</sup> position in tug of war at inter-university level competition at national level.
- One student of college selected as captain in University team of Tug of war, which won 1<sup>st</sup> prize at national level.
- College won first runner –up trophy in KCL IMT Jalandhar
- Student of BA II Ms Manpreet got Best Speaker award in HMV Jalandhar
- Student Ms Prabhjot BAIII got second Prize in Essay writing in DAV College Abohar.
- Students bagged prizes in Annual Youth Festival and other competitions.

(Detail given in Plan of Action in Annexure 2)

#### 5.10 Scholarships and Financial Support:

	Number of students	Amount
Financial support from institution		
Financial support from government	SC(243)+BC(27)=280 Students	Applied for scholarship
Financial support from other sources	18 Students	Rs 54000/ (Guru Harkrishan Society , Chd)
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organized / initiatives

- Seminar on creative learning was held at nearby schools where fashion designing, dress designing and cosmetology departments taught school students painting techniques, creative craft ideas, something out of waste products, stitching and embroidery, basic Mehndi designing and home remedies.
- Seminar was held at Sanghe Khalsa, where stitching techniques, garment construction and home remedies were taught to the village ladies.
- At the college level, one day trade exhibition was organised in which students took an initiative to put their best efforts to make exhibition a great success, around 35 stalls were exhibited with different handmade stuff, best out of waste, food items, organic turmeric, garlic, clothing, bags juices, pickles, organic materials were exhibited.

**5.12 No. of social initiatives undertaken by the students:** Tree Plantation, Cleanliness Drive is the social initiatives undertaken by the students at nearby villages by Fashion Designing Department, Dress Designing Department.

**5.13 Major grievances of students (if any) redressed:** Financial assistance to SC/ST students are undertaken. The college has Grievance Redressal Cell which is responsible for dealing with the general problems and grievances of the students and Faculties. It is informed to all students that as per the suggestions put by students in “Grievance Redressal Cell box” keeping the notice of these suggestions Principal Madam in co-ordination with Ms. Suvidha Oberoi & Ms. Rajbir has made out following solutions.

S.No.	Suggestions	Solutions
1	Arrangement of trips for students	College Organized a trip in November
2	Fee concession for the SC/ BC students	We organized a meeting & aware the students about SC/BC Govt. Scholarship.

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

#### VISION



Keeping in view the teachings of GURU NANAK DEV JI, the college aims at all around development of the students by imparting the ideas of “truthful living”, “Love of mankind” and sacrifices the College motto is

“Bila icrwg amdwr mwih “

Means “Light cometh unto dark”.

The vision of the college is to impart a fine fusion of oriented, qualitative learning in professional and traditional courses like Arts, Computer Science and Information Technology, Home Science and Commerce. The College Vision is to make our students fully able to competent in this globalized world promoting academic excellence, Developing self reliant individual, Providing Career Opportunities and Guidance and Creating socially and economically independent and responsible citizens.

### **MISSION**

- To focus on personality development of each student through development of positive attitude, leadership quality and self -awareness.
- To produce young women who along with being job skilled are adept to address the large issues of life and become effective in building a strong and modern India.
- To make every student employable through holistic education and development of right skills.
- To develop national spirit and respect for our culture in the students and in society also.
- To ensure physical, mental and moral growth of the students.
- To facilitate the encouragement and spread of women education.
- To inculcate the spirit of co-operation and healthy competition amongst the students.
- To motivate the students towards creativity, team spirit, discipline with dedication and devotion.

### **6.2 Does the Institution have a management Information System?**

- Periodic meeting between management with principal and further meetings between principal and head of departments and further with departmental teachers.

- Important information is provided verbally as well as in written notices to all faculty members.
- University level meetings are attended by Principal and faculty members, further information and knowledge is given in college campus.
- All departments have their mail ID through which they communicate with other depts..

### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

#### **6.3.1 Curriculum Development**

The enrichment Programmes are repeatedly tested for their efficacy and they are modified if needed. The Principal, HOD's and other faculty members monitor these programmes. The Principal and Management take a keen interest in the implementation of these Programmes.

The college follows the curriculum prescribed by the University. The faculty members are the members of the board of the studies and they analyse the feedback from the teachers who are directly involved in teaching the curriculum. The feedback from students and parents is also accountable for the teachers. The curriculum is discussed in the meetings of the board of studies.

#### **6.3.2 Teaching and Learning**

- The College has an Internet Facility is available in all the departments, Main Library, administration Block.
- The College Library is fully computerized and internet facility in library is provided to the staff and students. Many departments are using smart boards and projectors.
- Teachers and students can access the internet for meaningful data whenever required. LCD Projectors, Over head Projectors and Power Point Presentations are used for teaching and learning.
- The Computer Labs, Home Science Labs, Communication labs, Accounting Labs, are used for teaching and learning process.

#### **6.3.3 Examination and Evaluation**

- The best way to evaluate is to analyze the performance of students in the class tests, house examinations, pre semester examinations and University examinations.

- The result of the students is compared with the result of other colleges and the University.
- Pre-semester examinations are conducted with an objective to make the students aware of the evaluation patterns of the university.
- Questions papers are set strictly as per the pattern of university exams.
- At the end of the session, the schedule of the final exams as directed by the University Is displayed on the notice boards of all the departments. The students are also intimated about the dates of their practical examinations.
- Tutorial classes and Improvement classes are taken for the improvement of the result of the students by all departments.
- Time to time management also take keen interest in checking university results of students.

#### **6.3.4 Research and Development**

- A special care is taken to encourage and motivate the students and the faculty so that they can involve themselves in research activities. For this the college provides the latest equipments in computer lab, Home science lab, communication Lab, the Library facility, internet facility.
- The students and teachers have easy access to college infrastructure and other facilities.
- To encourage and motivate the students and staff for higher education and engage them in research, the college organizes plenty of activities and programmes.
- Educational, industrial trips and university tours are also organized.
- The visit to the historical places helps the students to learn about our composite culture and rich heritage.
- Quiz competitions, poster making competitions, slogan writing competitions etc. are held regularly in the college.
- The organizations of seminars, lectures, by different departments in college help the students and faculty to meet and interact with the distinguished resource persons of the related area.
- Two departments' Punjabi Department and Political Science Department have already submitted their proposals for UGC Sponsored seminars.
- Many faculty members have already published their research papers (international and national), articles in journals, magazines and books
- Many have attended seminars as delegates, research scholars' paper presenters and chairpersons in international/national and seminars conferences.
- College once in a year publishes their own college level magazine "Chiriya Da Chamba" and Journal "Cogitation" is under process .

#### **6.3.5 Library, ICT and physical infrastructure**

##### **LIBRARY**

College Level Library Committee has been formed. Function and Strategy of Library Committee are:

- Suggestions of improvement of services are given by the readers
- Regulations regarding rules are to be followed.

- Time to time lecture on importance of books is also delivered.
- Library Also Issue College ID Cards.
- Students can issue books from main library and departmental library.
- Internet Facilities for staff and students is available in library as well as in computer labs.
- Library - The library is being used on an average by 200 students every day.
- Faculty members also visits library frequently.

## **ICT**

The institute facilitates the extensive use of ICT resources for teaching and learning. To clear the complex concepts, teachers deliver their lectures on projectors. Smart boards are used to strengthen the ICT facility for teaching and learning. Teachers from different departments are made familiar with such techniques from time to time; for this purpose the department of Computer Science organizes short term programmes for the faculty Members. The College has adopted a student centric approach in teaching and learning. In this approach various ICT facilities are provided to the teachers. Laptops and printers are provided to every department. Wi-Fi Internet facility is also provided so that teachers and students can access the internet time to time to search the topics related to their subject concerned.

### **6.3.6 Human Resource Management**

- The college makes it certain that human resources are encouraged and their potential is properly utilized in the overall growth of the institution
- The Management follows strictly the laid down criteria of selection and ensures that meritorious staff is selected.
- The institution takes care of its human resources by regularly encouraging them to go in for faculty development programmes.
- Under the IQAC, Development programs for Faculty members are systematically planned and conducted.
- Faculty members are motivated to acquire additional qualifications
- Faculty members are encouraged by the Head of the Institution to present and publish papers in International and National Seminars and Conferences.

### 6.3.7 Faculty and Staff recruitment

The college follows the UGC/DPI/GNDU norms for recruitment of the teachers. First the advertisements of the various vacancies are made in the different newspapers to invite the applications as per the affiliated University, Punjab Government and DPI norms. All the applicants are scrutinized and short listed as per the eligibility criteria. Eligible candidates are called for interview. The interview panel is made according to the UGC norms that include:-

1. Two subject experts deputed by the University and invited by the college.
2. One subject expert from University.
3. One nominee of VC.
4. President of the Managing Committee or Nominee from the Management.
5. Principal of the College
6. Head of the concerned Department from the College.

The different candidates appear before the panel and are interviewed and selected by the panel on the basis of their academic score and performance in the interview. The list of the selected candidates is displayed and the call letters are sent to them so that they can join within the allotted time.

#### **Ad-hoc Appointments:**

In Response to open advertisement in newspapers applications are invited for the Concerned posts. Individual application is also accepted and the candidates are selected through personal interview taken by the Management, Principal and Head of the Departments. For selecting the candidates rules of the Govt. / Univ. norms are considered. The college has the required number of qualified and competent teachers to handle all the courses.

Measures taken by the College for attracting and retaining eminent Faculty members

- Financial Incentives for acquiring additional Qualifications
- Whenever need is required leave is sanctioned accordingly.
- Training in computer skills, audio visual aids, etc

- Orientation Programmes for New Recruits

#### **6.3.8 Industry Interaction / Collaboration**

The Institute collaborates and interacts with research laboratories, Institute and Industries for research activities in the following way:-

- Students are taken to the educational tours, Industrial visits, Universities to get the knowledge about the equipments and its working.
- Extensions lectures and seminars by the researchers from the other colleges and Universities are organized in the college for the benefits of the students and faculty. Students as well as faculty can ask questions and clear their doubts concerned to the related subjects after the end of each seminar and lectures.

#### **6.3.9 Admission of Students**

The college has a well thought of a plan for publicity which is executed by the admission and advertisement committee. The admission notification is published in the college prospectus which contains the detailed information about the number and range of traditional and professional courses, eligibility, process of admission and facility available. This is also advertised in the local newspapers and electronics media. Handbills and brochures are also distributed and sent door to door through bus campaigning in rural and urban areas during each session. In addition to this various school are also visited to make them aware about the college courses and facilities.

The admission process of the college is absolutely transparent. In the course where the admission seekers are the more than the number of seats, the principle of transparency is maintained. for this weightage is given to the marks obtained by the students in the previous examination and a merit list is prepared to admit the students.

#### **6.4 Welfare schemes for**

- **Teachers and non teaching:**
  - The various welfare schemes which are available for teaching and non teaching staff are:
  - Well equipped and well furnished AC staff room is available.

- Library facility is available.
- Health centre with a qualified nurse is available during working hours.
- Telephone facility
- Transportation facility.
- Canteen facility.
- Book shop in college campus.
- Day care centre.
- Food facility at the college during college functions.
- Every year uniform is given to class IV workers at the college expense.
- Medical leave, Maternity leave for women staff, casual leave for the teaching & Non teaching staff.
- Bank and Post Office facility.
- Free accommodation members of non-teaching staff in the campus.
- Free transportation in case of emergency.
- Conduct of Health Awareness Programmes.

### **Students:**

The institution has various schemes for the welfare of the students. Some of these are:

- (a) The students belonging to economically weaker sections of society are given scholarships.
- (b) The students who cannot afford to purchase books from the market can get books from book bank for the full academic session.
- (c) The college provides scholarships to the students who get positions in the academic, sports and cultural activities.
- (d) College provides scholarships to SC and BC students with the help of state government.



(e) The college also has a tie-up with various Non-Government Organizations and NRI to fund the education of the poor and deserving students.

(f) The college has a branch of Punjab and Sind Bank just near the college gate. The students can open their account in this bank.

(g) In order to look after the health of the students, the college has provision of a doctor in the campus. The college also has a tie-up with the local hospitals, so that the students can be provided immediate medical help and care.

(h) The students are given exclusive facility to pay fee in easy installments in each semester.

(i) Nanny course, IELTS, Spoken English from Stratix consultants.

**6.5 Total corpus fund generated:** Nil

**6.6 Whether annual financial audit has been done:** Yes

**6.7 Whether Academic and Administrative Audit (AAA) have been done?**

<b>Audit Type</b>	<b>External</b>		<b>Internal</b>	
	<b>Yes/No</b>	<b>Agency</b>	<b>Yes/No</b>	<b>Authority</b>
<b>Academic</b>	yes	NAAC& GNDU	yes	Management & IQAC
<b>Administrative</b>	yes	NAAC& GNDU	yes	Management

**6.8 Does the University/ Autonomous College declares results within 30 days?**

<b>For UG Programmes</b>	Yes
<b>For PG Programmes</b>	Yes

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

- Evaluation mechanism includes both written tests and other methods of evaluation through house examinations projects, seminars, articles and quiz etc.

- According to University Rule, the condition to qualify for the exams is the 75% attendance. Still the college has introduced the mid semester exams for the betterment of students so that they can prepare well for their final exams. But there are some students who fail to appear in house examination either because of their involvement in various activities such as sports, youth festival or due to some family problems or due to medical reasons during the examination days. There are also some weak students who appeared in house Examinations but fail, keeping in view the welfare of the above category of students we conduct special class tests for them.
- In order to fulfill the university condition, number of lectures attended by the students in an academic year is counted term wise. Then lecture shortage is calculated and students are informed from time to time about the status regarding the number of lectures attended so that they can cover up their lecture shortage if any, by attending classes regularly in the future.
- Some other reforms / measures taken by the university to improve the efficiency are:
- To check the unfair means in the final examination the supervisory staff on duty has been swapped among various colleges.
- The computerized working already operative in the university has been extended to the affiliated colleges from the last few years.
- OMR answer sheets have been introduced from the session 2012-13.
- 20% marks is required for eligibility to be cleared for house test exams.

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges:** Nil

**6.11 Activities and support from the Alumni Association**

- Alumni meet is organised every year.
- Alumni are honoured and invited as dignitaries occasionally.
- Alumni give valuable inputs for curriculum revision and updating.
- Alumni help in securing placements in reputed organisations

The college has an Alumni Association named as “SEHYOG “. The office bearer of the association is

NAME	DESIGNATION
Mrs. Manminder kaur	President
Mrs. Sukhwinder Kaur	Vice President
Ms. Jasdeep Kaur	Secretary
Ms. Rajwant Kaur	Joint Secretary
Ms. Nirmal Kaur	Cashier
Ms. Sukhwinder Kaur	Executive Member

#### 6.12 Activities and support from the Parent – Teacher Association

- Parents are informed regarding their wards as and when the need arises. After house examinations parents meet is arranged and exam performance as well as attendance of their ward is discussed with them.
- Suggestions are received in informal meetings between parents and faculty members.
- Parents are informed about the results of their ward and get feedback for further improvement. This is indeed a healthy feature of our institution.
- Suggestions are incorporated by day to day suggestions.

#### 6.13 Development programmes for support staff

- ❖ Orientation programmes.
- ❖ Workshops for Quality Enhancement.
- ❖ Training in Computer skills (Training in the use of Information and Communication Technologies)
- ❖ Various committees have been incorporated in college for accomplishment of all activities

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- The institution endeavours it as the primary duty to keep the campus clean and green. For this matter Committee for Cleanliness of College Campus helps to monitor and maintain campus and its surroundings neat and clean.

- The college campus has been highly sensitive towards issues like climate change and environmental degeneration.
- The campus has well maintained lawns surrounded and well shaded by Ashoka trees.
- There are many trees like banyan tree, Neem tree, Jamun tree Etc in the campus.
- Botanical garden in the college campus has many herbal plants.
- Environment awareness campaigns and programmes are conducted from time to time to keep the college campus eco-friendly.
- Follow up on cleanliness drive by the Student Ministry on a continuous basis. Conducts Awareness Programmes on the use of eco – friendly products.
- Conducts several campaigns to promote campus cleanliness.
- Ban on plastics in campus and mobile phones are also ban in college campus.
- Safe green and clean campus
- Ban on mobile Phones.

### **Criterion – VII**

#### **7. Innovations and Best Practices**

**7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

- Entrepreneurship training was provided to all final year undergraduate students to encourage them to open business ventures and seek self-employability.
- Lectures are converted into lesson plans.
- Yoga and meditation camps were organised for the overall personality of students.
- Industrial visits are planned and organised.
- Professional courses like Cosmetology arranged one day workshop.
- Students attended at Agriculture University Ludhiana, Punjab for two days' courses of skill development.
- Awareness to students and faculty about Right to Service and Right to Information.
- Trade Exhibition was appreciable and encouraging for the students and faculty.
- Garments exhibition by Dress Designing Department is also one step positive direction.
- Three days workshop on nail art, hairstyle and bridal make up by Dept of Cosmetology.

## **7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

- The college prepares schedules for its various activities and functions like admission, teaching, examinations, functions, vacations and house examination to be followed in an academic session.
- The office of dean monitor and plan for its effective implementation.
- The College Management holds the meetings with the Principal for effective development in the college.
- The Principal also arranges the meetings with Staff, Head of the Departments , Internal Quality Assurance cell(IQAC) and student council (CA) to develop action plans for effective implementation of the curriculum to empower women through quality education.
- Teachers prepare schedule of work for each subject semester wise.
- The curriculum delivery is effectively done through lectures, power point presentations, projectors, and e-content development. Printed and photo copied material is also given to the students. Group discussions, seminars and interactive sessions make the curriculum more effective.
- E-Learning facility service is made available to the staff and students for the effective delivery of curriculum.
- Each department prepares the calendar of activities like extension lectures, power point presentation, group discussion, quiz, seminars etc to achieve the desired outcomes.
- The quality of education is monitored and ensured through Internal Quality Assurance Cell (IQAC). Regular feedbacks are obtained from the students by this cell.
- Prepare academic calendar and modules of their courses.

## **7.3 Give two Best Practices of the institution:**

The required information is provided in the Annexure-11

## **7.4 Contribution to environmental awareness / protection**

- Swatch Bharat Abhiyan a week program was organized by NSS unit of the college.

- Tree plantation by teachers and students is a regular feature.
- No-tobacco week was also organised by red ribbon club and various departments
- Sensitization campaigns are conducted for the students to educate them on energy conservation within the campus.
- Home science department organised one day lecture on sanitation and hygiene.
- Students are given guidelines to protect the environment time to time by head of the institution through college assembly

#### **7.5 Whether environmental audit was conducted: Yes**

The institution endeavors it as the primary duty to keep the campus clean and green. For this matter Committee for Cleanliness of College Campus helps to monitor and maintain campus and its surroundings neat and clean. It conducts Green Audit on regular basis and recommends various steps to make the campus eco green. The college campus has been highly sensitive towards issues like climate change and environmental degeneration.

The campus has well maintained lawns surrounded and well shaded by Ashoka trees. There are many trees like Triveni, Banyan tree, Neem tree, Jamun tree, bottle palm tree, cat palm tree, Christmas tree, Ficus, Poplar, Gulmohar, guava, Mango, Money plant, Pomegranate, Cactus Palm, Kirotan, Havicus, etc in the campus. Botanical garden in the college campus has several herbal plants. Environment awareness campaigns and programme are conducted at times to keep the college campus eco-friendly. Renowned environmentalist Sant Baba Balbir Singh Seechewal added that one of the means of controlling pollution is by planting more and more trees to make out environment green and clean. They conduct to garner trees, and many times they have sponsored large number of saplings to our college.

Baba Seechewal has been cleaning the highly polluted Kali Bein (now called Holy Bein) along with his followers without any government help since 2000 and has presented a rare example of

cleaning the natural water. Seechewal has been preparing around one lakhs plants of 40 types at the village nursery to distribute free of cost. Not only the environment, Sant Seechewal has worked for society as well trying to eradicate poverty, ignorance, superstition, atrocities against women. College students are honoured every year by NRI from village Sanghe Khalsa for their achievements and students participate in various competitions also held there. Students also participate and won many prizes from university level youth festival.

#### **7.6 Any other relevant information the institution wishes to add.**

It is an effort of the institution to achieve excellence in the areas that have been included in its mission. In the 46<sup>th</sup> year of its existence the college has achieved the considerable heights in certain areas like academic research, sports and co-curricular activities. Our college tug of war team has won inter university competition and two students of the college have been selected in the university team of Tug of war from which one student is designated as a captain of the team. Our college has won over all runner up trophy in inter college competition “SYMPHONIC” Lyallpur Khalsa College Management an IMT, Jalandhar. Our students brought laurels in the area of literary activities, cultural and inter college competitions. It is an honor for ours only college in the Nakodar city facilitating with post graduate studies in Political Science, Commerce, Punjabi, Computer Science and Diploma in Dress Designing, Fashion Designing and Cosmetology.

#### **8. Plans of institution for the next year:**

Keep in view the changing demands of the students; college has intended to introduce many programmes in this year. College has already applied for B.com Honors. Future is based on the present and the present guides us to certain areas that are likely to become challenging opportunities for our students. Our college is preparing to develop modern and updated

infrastructure and qualified and competent faculty in all fields. Collaboration with Institution and Industries will be incorporated. All departments are setting up to organize National seminars and Conferences on UGC based. Our Institution is planning to continue to emphasize our research and teaching in all the fields. Our students and staff are becoming more and more innovative, creative and have realistic approach to accomplish their goals and mission of our Institution.

Asst. Prof. Madhu Bala

DIRECTOR OF IQAC

Dr. Sukhwinder Kaur Sangha

CHAIRPERSON OF IQAC & PRINCIPAL

\*\*\*

**ANNEXURE-1**



### 2.13 Seminars and Conferences (only quality related):

Department	Resource Person	Designation	Topic	Date
1 .Music (vocal and instrumental)	1 Prof. Kiran Amar	Prof in Music (vocal and instrumental),GNDU Amritsar	Globalization of Music (vocal and instrumental) In Music (vocal and instrumental in modern period)	12 Nov,2016
	2. Ustad Kulwinder Singh	Tabla Instructor; Puratankala Punjab Gharana table Vadan Shiksha Kendra society Regd Fatehpur Bhinga ,Hoshiarpur.	Importance of talas in modern period	12 Nov,2016
2, Punjabi	1.Dr Manjinder Singh	Dept of Punjabi Studies, GNDU	Punjabi &Bhasha, its situation in modern era	21 Sep 2016
	2 Dr Ominder Singh Johal	Prof in Punjabi, Doaba College, Jalandhar	Language mind	21 Sep 2016
	3 Dr. Rajnish Singh Bahadur	Assoc. Prof. DAV Jalandhar) presented paper on Gurdial Singh's life and his achievements	Celebrated Novelist- Gurdial Singh Birth day.	17 Jan 17
	4 Dr Surjit Pattar Padam shree	Poet and Author of many books	On his book“Lafezaha Di Dargah”. Dr.	18 March 2017

	awardee		Vir singh Randhawa also delivered lecture on book “Lafezaha Di Dargah” Poetry book Adhunik Punjabi Kavita of MA Syllabus students asked questions to Dr. Patar.	
3.Home Science	Mrs Kanchan Sharma	Subject Expert,Home science,Incharge Adarsh School Cell, PSEB, Mohali.	On Hygiene and Health to celebrate PM Modi “Swachh Bharat Abhiyaan”	24 <sup>th</sup> Sept 2016
4.Philosophy	1.Dr Manvinder Singh	Prof in Religious Studies, GNDU	Education Ethics	30 <sup>th</sup> Sept 2016
	2.Dr Pawan Kumar	Prof in Religious Studies, GNDU	Legal Ethics	30 <sup>th</sup> Sept 2016
5.English	Dr Gurupdes Singh	Prof in English,GNDU	Phonetic Transcription	22 <sup>nd</sup> Sept 2016
6.Computer Science	Dr Parminder Kaur	Assitt Prof in Comp Science,GNDU	Software Engineering	24 <sup>th</sup> Sept 2016
7.Commerce	1.Dr Mandeep Kaur	Associate Prof in Commerce, GNDU	Make in India	8 <sup>th</sup> Oct 2016
	2.Ms Mandeep	CEO Simbacart	Women and	5 <sup>th</sup> Nov 2016

	Kaur Sidhu		Social Entrepreneur	
8. Political Science	1. Dr Rajesh Kumar	Sr Asstt Prof in Pol Science, School of Social Sciences, GNDU	Emerging Trends in Politics	23 <sup>rd</sup> Sept 2016
	2. Dr Viney Kapoor	Commissioner, State Information Commission, Chandigarh	Awareness of Pros and Cons of RTI	10 <sup>th</sup> Oct 2016
	3. Dr Rupam Jagota	Asstt prof in GNDU campus Ladhewali	Women Laws	7 <sup>th</sup> March 2017
9. History	Prof. Renu Behl	Guru Nanak Dev University College, Nakodar	“Guru Nanak Dev Ji Revolutionary Reformer”	21 <sup>st</sup> March 17

## ANNEXURE-2

### 2.15 Plan of Action by IQAC/Outcome:

PLAN OF ACTION	ACHIEVEMENTS
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Monitoring of Teaching & Learning Processes.	Initiated the practice of taking Faculty Evaluation Feedback from students.
To work on the recommendations of NAAC Peer Team	Effective implementation of the NAAC Committee recommendations is under process.
To encourage more admissions	<ul style="list-style-type: none"> <li>Teachers from all departments guide students for the subjects they can opt for under graduate and post Graduate classes.</li> <li>During summer vacations teachers perform their admission duties.</li> <li>Proper canvassing twice a year (Dec and Feb /March) nearby villages and cities.</li> </ul>
Welcoming students and encouraging for studies in new session	<ul style="list-style-type: none"> <li>Session starts with morning assembly, Shabad National Anthem.</li> <li>Orientation and introduction and Interaction teachers among students.</li> <li>Lecture by Mrs Kusum Gogna (Librarian) importance of books.</li> </ul>
Best wishes and blessings for new session.	<ul style="list-style-type: none"> <li>Every year in the starting of the session Ashirwad Samaroh Sukmani Sahib Pathtakes place. All the managing committee members, principal, staff members and students participate in this event.</li> <li>Sukhmani sahib path follows with Ardass( Prayer) for the success and the</li> </ul>

	<p>wellbeing of everyone.</p> <ul style="list-style-type: none"> <li>• College students from music department perform kirtan.</li> <li>• Time table is given to students.</li> </ul>
Cleanliness and social activities by NSS through camps	<ul style="list-style-type: none"> <li>• NSS department organized cleanliness drive camp within the college and arranged slogan writing and declamation.</li> <li>• Seven days special camp at Sanghe Khalsa.</li> <li>• As per GNDU Amritsar norms for NSS Six camps of one day camp are made compulsory for a session but college arranges more than that.</li> </ul>
To preserve the culture among society and students	Celebration of Teej festival, Lohri, Basant, Baisakhi festival in college was done where dance and music items were performed.
To encourage patriotism among students	<ul style="list-style-type: none"> <li>• College students participated at Independence Day celebration organized at Tehsil level.</li> <li>• Azadi 70<sup>th</sup> week celebration at department levels was done where slogan writing, card making, patriotic song, etc were done.</li> </ul>
Janamashtami celebration	<ul style="list-style-type: none"> <li>• Thali decoration, lessons of lord Krishna ji were discussed with students so that they can have highlights of their life.</li> <li>• Many faculty sung bhajans.</li> </ul>
To maintain discipline	<ul style="list-style-type: none"> <li>• Time to time interaction of the head of the institution with students to make them learn moral values.</li> <li>• Teachers perform their duties in their free periods to maintain discipline and check</li> </ul>

	<p>discipline.</p> <ul style="list-style-type: none"> <li>• Discipline committee were organised to ensure the discipline of the students.</li> <li>• Uniform (white suit) is compulsory on every Monday.</li> <li>• Proper checking is done by Principal along with dean and class association members, students without uniform are charged fine.</li> </ul>
Guru Gobind Singh study circle (college unit) initiatives	<ul style="list-style-type: none"> <li>• Guru Gobind Singh study circle wing of the college took initiative and celebrated Guru Granth Sahib Sthapana Diwas.</li> <li>• 350<sup>th</sup> birth anniversary of Guru Gobind Singh ji celebrated.</li> <li>• Every year students participate in religious exams conducted by SGPC, Amritsar</li> <li>• Sahaj Path Seva ceremony is regular feature of Guru Gobind Singh study circle Conducted by Bibek Trust Amritsar</li> </ul>
To search the hidden talent	<p>Talent hunt was organized at college level to search the student's hidden talent many competitions like poetry, speech, cultural songs, and solo songs and extempore were done.</p>
Preserve environment	<ul style="list-style-type: none"> <li>• Tree plantation at various days is done by students and staff members.</li> <li>• On teachers day celebration trees were planted by staff members.</li> <li>• Awareness of eco-friendly use of disposable material in the college and students are also insisted to use bins and to stop using plastic</li> </ul>

	bags.
To work on NAAC cycle2	<ul style="list-style-type: none"> <li>• Time to time Principal and staff meetings are conducted to plan further course of actions.</li> <li>• PowerPoint presentation was shown to staff members to make them aware about the works to be done and even NAAC peer team report was discussed.</li> <li>• IQAC cell conducted three meetings in a session to work upon the NAAC peer team recommendations.</li> </ul>
To encourage creativity among students	<ul style="list-style-type: none"> <li>• Slogan writing, chart making, paper presentation, story writing, PPT making and presenting competition, poster making, poetry and essay writing competition was done at various departmental levels.</li> <li>• Many times competitions for staff members are also organised like on Poetry Day, Sports and etc.</li> </ul>
Importance of Day's	<ul style="list-style-type: none"> <li>• Hindi divas was celebrated</li> <li>• Signature Movement was organised on International Peace Day.</li> <li>• Constitutional day celebrated.</li> <li>• Human rights day celebrated.</li> <li>• Bhoomi divas were celebrated.</li> <li>• International environment day.</li> <li>• Yoga divas were celebrated.</li> </ul>

	<ul style="list-style-type: none"> <li>• National integration day celebrated.</li> <li>• National voter's day celebrated.</li> <li>• "No Tobacco Day" celebration done in April due to university exams in month of May.</li> </ul>
Awareness for votes among society and students	Rally on voter's day was organized by NSS/NCC department
Seminars/research/learning and workshops	All the departments organize seminars at College level; two days and Ten Days workshops to make students learn new things and conduct further research and Publications.
Trips and social responsibilities	<ul style="list-style-type: none"> <li>• NSS department organized one day trip to Jahangir for making students learn history of the killas and places.</li> <li>• Every year Trips are planned. This year three trips were planned : Mata Chintpurni, and Anandpursahib and Amritsar</li> <li>• Trips to historical monuments by Home science Department to Baba Murad shah , Lal Badshah etc.</li> </ul>
Externals visiting college	State bank of India officials visited college campus and interacted with the students and staff members for making them learn their application for digital transactions.
To develop skills in students/ add on courses	Students were taken to Punjab agriculture University to attend Two days production process of various materials so that they can start their own ventures.



Evaluating students performance	At college level house exams are conducted in every semester (two times in a session) and results are forwarded to parents.
To insist the students to show their hidden talent at youth festivals	<ul style="list-style-type: none"> <li>• Every year college students are encouraged to participate in Youth Festival held at Guru Nanak Dev University, Amritsar.</li> <li>• Where by Music Department, Home Science Department participate in literary activity every year.</li> <li>• Fashion Designing and Dress designing every year participates in fancy dress competition</li> </ul>
Festival celebration	Vishavkarma day and Diwali celebration was done by all the departments.
Awards and honor for students	<ul style="list-style-type: none"> <li>• Every year participation of students in Gadri Baabein da Mela is held at Desh Bhagat Yadgar hall to honour meritorious students</li> <li>• Annual prize distribution function is regular feature of our college.</li> <li>• Every year in college, meritorious students are honoured by the NRI Trust from village Sanghe Khalsa.</li> <li>• Cash prizes are also provided to the winners of the quiz competition held there every year.</li> <li>• College students every year participate in cultural event and perform kirtan.</li> </ul>

To highlights the lives of important personalities	Birth anniversary of Sardar Vallabh Bhai Patel and Babu Jagjiwan Ram was celebrated as slogan writing, short creative clips, poetry writing, songs etc were conducted by Departments.
To make students exhibit their talent at different college	<ul style="list-style-type: none"> <li>• Students participate in Youth Festival , Amritsar</li> <li>• Students got prizes at inter college festival held at Doaba college, Jalandhar</li> <li>• Many prizes at S.D College, Jalandhar</li> <li>• Many prizes at St. soldier college, Jalandhar</li> <li>• Participation in B.D Arya college Jalandhar Cantt.</li> <li>• First runner up trophy and many prizes at KCL institute of Management and technology, Jalandhar</li> <li>• Participation at “MATHAMANIA” at APJ College of fine arts, Jalandhar</li> <li>• Best speaker award from H.M.V Jalandhar</li> <li>• Stusdent got 2<sup>nd</sup>prizes in essay writing competiton held at D.A.V College, Abohar.</li> </ul>
To encourage students to vote wisely	<p>Government initiative SVEEP organized activities for voter awareness in which:</p> <ul style="list-style-type: none"> <li>• Rallies were arranged</li> <li>• Voters making camp.</li> <li>• National voter’s day celebrated in college campus at Tehsil level.</li> <li>• Slogan writing.</li> <li>• Voter ID cards given by S.D.M, Nakodar to new voters.</li> </ul>

	<ul style="list-style-type: none"> <li>• Signature campaign was organised.</li> <li>• Oath taking ceremony.</li> <li>• Teacher assigned election duties.</li> <li>• Power point presentation was shown to staff and students to use their voting rights.</li> </ul>
New year wishes, 2017	Head of the institution wishes and blessing new year to staff and students.
Participation of students at university level	<ul style="list-style-type: none"> <li>• Won prizes at university level at youth festival.</li> <li>• NCC Cadets attended ten days camp at Lovely Professional University, Phagwara.</li> <li>• Students participated at Guru Granth Sahib Fatehgarh University in various items. Tug of war won first prize at national level.</li> <li>• College tug of war team won many prizes from inter university level competition held at GNDU, Amritsar.</li> </ul>
Celebrations 2017	<ul style="list-style-type: none"> <li>• Dheeyan Di Lohri was celebrated at college campus sponsored by Youth Welfare Club Nakodar.</li> <li>• Republic day celebrated at Tehsil level. Students participated in March Past.</li> <li>• Holi celebration was organised.</li> <li>• International women day celebrated.</li> <li>• World Poetry Day celebrated.</li> <li>• Shaheed Bhagat Singh Martyrdom day dedicated.</li> </ul>

Industrial visits	<ul style="list-style-type: none"> <li>• Departments of Fashion designing, cosmetology and dress designing of our college arranged one day industrial visit to super fine knitters Ludhiana where students got familiar with the knitting processes cuttings etc.</li> <li>• Industrial visit at khadi Udyog Nakodar weaving units manufacturing , Nakodar; soap manufacturing unit , Nakodar</li> </ul>
Physical fitness	<ul style="list-style-type: none"> <li>• Every year two days Sports Meet is organised for students and staff.</li> <li>• College has well equipped physical education department where the provision for all the games like shot put, races like 200 metres, 400 metres, 800 metres, fun games, long jumps are managed, students participate in games .</li> <li>• Tug of War : Students participated in inter college and inter university matches</li> <li>• Two students were selected in national level university team of tug of war. From which captain is from our college.</li> <li>• Kabbadi team is also participating in Inter College competitions.</li> <li>• College team of cross country also participated in competitions.</li> <li>• Even students are participating as athletics and Judo.</li> </ul>
To encourage and honour students.	<ul style="list-style-type: none"> <li>• Annual prize distribution.</li> <li>• Annual convocation.</li> <li>• Many times scholarships and cash prizes are</li> </ul>

	also awarded for best performances.
To make students learn something extra besides their degree programs	Stratix consultants addressed students regarding spoken English, IELTS and Nanny course.
To encourage staff and students to maintain health and hygiene	<ul style="list-style-type: none"> <li>• Three days yoga and meditation camp was organized by NSS department.</li> <li>• Home science department conducted lecture on health and hygiene.</li> <li>• Red ribbon club aware students time to time about AIDS, its causes and effects.</li> </ul>
Interaction with parents	<ul style="list-style-type: none"> <li>• Parents- Principal and Parents Teacher meet is a regular feature.</li> <li>• In this session Parents Teacher meet was organized on 8<sup>th</sup> April 2107</li> </ul>
To encourage skill development and enhance creativity among students	<ul style="list-style-type: none"> <li>• Seminar on creative experience in nearby schools where by fashion designing, Dress designing and Cosmetology departments taught school painting techniques, creative craft ideas, out of waste products, stitching and embroidery, basic mehndi designing and home remedies related to beauty.</li> <li>• Seminar at Sanghe Khalsa, there stitching techniques, garment construction and home remedies were taught to the village ladies.</li> <li>• Seminar was organized by cosmetology department where 99 academy Jalandhar officials came to college campus for teaching</li> </ul>

	<p>bridal make up to the students.</p> <ul style="list-style-type: none"> <li>• T-shirt painting was taught to college students by fashion designing.</li> <li>• Competition on bridal make-up and hair style in college by Cosmetology department.</li> <li>• Under the instructions of Prime Minister and its schemes of PMKVY (Pardhan Mantari Kaushal Vikas Yojna) KAUSHAL MELA 2017-SECOND was organised to register the students for the courses under this scheme.</li> <li>• Three days competition of nail art, hair style and bridal was organised by the department of cosmetology to make students learn in a better way.</li> <li>• One day fashion exhibition was organised by department of dress designing.</li> <li>• One day fashion show was organised by the department of fashion designing where students exhibited the self made dresses.</li> </ul>
Research at National level	<p>Periodically staff members are encouraged to do more and more research and to publish their articles.</p> <ul style="list-style-type: none"> <li>• Punjabi department &amp; Political science department had already submitted their proposals to UGC.</li> <li>• College magazine Chidiya da Chamba and Journal Cogitation is launched every year, where students publish their research articles. This session's magazine is in process.</li> <li>• GNDU Amritsar has included research as</li> </ul>

	compulsory subjects for the PG level students of Commerce.
For the overall development of students and boosting their confidence.	<ul style="list-style-type: none"> <li>• Department of philosophy organized paper presentation for all the final year students on various themes related to their course.</li> <li>• Home science department organised competition on something out of waste, glass paintings, etc.</li> </ul>
To help students learn real marketing techniques.	To become an entrepreneur, college organized one day <b>“TRADE EXHIBITION</b> “which was very much appreciable as maximum number of students participated in groups of 4 to 6 and displayed their caliber by preparing different food items organic products like turmeric, garlic, jeera drink, handicrafts, textile works, stitching works, paintings and many more. Around thirty five such stalls were exhibited.

➤ Academic Calendar also attached

### ANNEXURE-3

#### 2.5 Faculty participation in conferences and symposia:

##### Faculty participation

Name of faculty	Deptt.	Delegate/Paper Presenter/resource person/judge	National /international seminar/conferences/workshop	Topic	Venue
Mrs. Harjit kaur	Home science	Paper presenter	UGC sponsored multi-disciplinary	Life style disorder: their causes &	Shanti devi

			national seminar	preventive measure in the Indian scenario	mahila college Dina Nagar distt. Gurdaspu r
Dr. Sukhwinder kaur	Punjabi	Paper presenter	National seminar	Guru Nanak Bani “netikta Da Peripakhe” Refred Journal	Guru Nanak studies deptt. GNDU Amritsar
		„	Punjab History Conference	“ Form or style of Chandi di Vaar” by Guru Gobind Singh 17 <sup>th</sup> to 19 <sup>th</sup> march	. (Punjabi uni Patiala)
		„	National seminar(Amritsar)	“ Sarb Rog Ka Aukhad Naam” 21 march 2017	music Deptt. GNDU
		„	National Seminar	Guru Gobind Singh’s “Chandi Di Vaar Vich Itehasik ate Mithehasik Hwale “ 24 <sup>th</sup> march 17	Sanskrit Deptt. GNDU Amrtsr)
		„	National Seminar	“IN Bhai Vir Singh’s Poetry:- Kadar Ate Kudrat da chitran” 25 <sup>th</sup> march 2017	Chief Khalsa Diwan Amrtsr



Mrs. Rama Sood	Philosophy	chairperson	National seminar ICSSR sponsored		D.A.V college hoshiarpur
		Paper presenter	National seminar	International migration as a livelihood strategy	D.A.V college Hoshiarpur
		Paper presenter	National seminar	Changing values via Swachh Bharat Abhiyan	Dashmesh girls college Mukerian
		Paper presenter	National seminar	Dowry deaths	Swami premanand mahavidyalaya, Mukerian
		Paper presenter	National seminar		DAV Jalandhar
Mrs. Rekha	English	Delegate	International seminar	2 day international conference on "Concerns and Challenges of Diaspora"	Hans Raj Mahila Mahavidyalaya clg, Jalandhar.
Dr Vani Datt Sharma	Political science	Paper presented	National seminar	Swami Vivekanand : The Icon of Youth on 22 <sup>nd</sup> may 2016	S.D College for women ,Jalandhar

		Paper presented	National Seminar -	Mahatma Gandhi vision Towards swachh bharat on 11 March 2017	HMV Jalandhar
		Paper presented	International Conference	Skill Development: A Tool for women Empowerment !8 <sup>th</sup> March 2017	KMV Jalandhar
		Paper presented	National Seminar	Youth and Migration : Caused and its Remedies on 22 <sup>nd</sup> march 2017	D.A.V college Hoshiarpur
Ms. Rajni	Economics	Paper presenter	National seminar ICSSR sponsored	International migration as a status symbol	d.a.v. college hoshiarpur
Ms. Sandeep	Punjabi	Delegate	International seminar	2 day international conference on” Concerns and Challenges of Diaspora”	Hans Raj Mahila Maha Vidyalaya clg, Jalandhar.
		Delegate	Two Day National Discourse	Tri-Lingual Approach For Cultural Revival	Kamla Nehru College For Women, Phagwara
Mr. Sunil	Political	Paper Presenter	National	Great efforts of Dr	

Kumar	science		conference	B.R.Ambedkar for the democracy.	J.C D.A.V College Dasuya
Mrs. Jeewan jyoti	Computer science	Delegate	National seminar	Social and ethical issues in information and communicational technology	Trinity college Jalandhar
Ms. Kulwinder kaur	Computer science	Delegate	National seminar	Social and ethical issues in information and communicational technology	Trinity college Jalandhar
Ms. Amandeep kaur	Computer science	Delegate	National seminar	Social and ethical issues in information and communicational technology	Trinity college Jalandhar
Ms Arti	Hindi	Delegate	National Seminar	Sanyukt Tatvadhan Mein Bal Sahitya	Rashtriya Pustak Nyas, New Delhi and Kamla Nehru College For Women, Phagwara

#### ANNEXURE-4

**2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop**

<b>SERIAL NO.</b>	<b>NAME OF TEACHER / DESIGNATION</b>	<b>MEMBER</b>
1	Asst Professor Madhu Bala Department of Music Instrumental	Member, Faculty of Visual and Performing Arts, GNDU, Amritsar
2	Professor Harjit kaur, Department of Home Science.	Member of Board of Studies and Faculty of Social Sciences ,GNDU, Amritsar
3	Dr. Sukhwinder, kaur Department Of Punjabi	Member, Faculty of Languages ,GNDU Member, Board of studies GNDU, Amritsar
4	Asst Professor Rama Sood Department of Philosophy	Member, Faculty of Social sciences ,GNDU, Amritsar
5	Asst Professor Simran kaur Department of Punjabi	Member, Faculty of Languages, GNDU, Amritsar
6	Asst Professor Rekha Department of English	Member, faculty of Languages, GNDU, Amritsar
6	Asst Professor Jeewan Jyoti Department of computer	Member of Faculty of Engineering and Technology ,GNDU, Amritsar
7	Dr. Vani Datt Sharma Dept of Political Science	Member ,Faculty of Arts & social Sciences, GNDU, Amritsar

## ANNEXURE-5

### 3.4 Details on research publications:

Faculty	Department	Journal/Magazine, Book	International/ National/Topic	Publication by
Dr. Sukhwinder Kaur	Punjabi	Refreed Journal Dharm Adyan Patrika2016 ISSN 2393-9753	‘Guru Nanak Bani Di Sabeyachark ate Smajik Chetna’	Guru Nanak Studies Dept.GNDU Vol.5 Edt. By Dr. Manvinder Singh
Asst Prof . Harjit kaur	Home Science	Journal “Mosaic”  Deptt. Of fashion Designing.  ISBN No. 9789383084135	Ways to Ornament the surface Fabric	Dept of Fashion Designing PCM S.D.College for Women ,Jalandhar ISBN 4/2012- ISBN
Asst Prof Rama Sood	philosophy	<ul style="list-style-type: none"> <li>Pragati (reviewed research journal social science department) volume-2 ISSN: 2349-6878</li> <li>Souvenir: international convention on youth concerns and challenges. ( icyc-16) march 25-26, 2016</li> </ul>	<ul style="list-style-type: none"> <li>Basics of logic</li> <li>Ethics and Moral Ideals in the 21<sup>st</sup> century</li> </ul>	<ul style="list-style-type: none"> <li>Hindu Kanya College Kapurthala (2014-2015)</li> <li>KMV, Jalandhar</li> </ul>
Dr. Vani Datt Sharma	Political Science	<ul style="list-style-type: none"> <li>Seminar Proceeding in PTU, National Seminar on Economics Development-Dr Ambedkar</li> </ul>	<ul style="list-style-type: none"> <li>National Seminar on Economics Development -Dr Ambedkar Vision,</li> </ul>	<ul style="list-style-type: none"> <li>PTU, Jalandhar</li> <li>MGN, Jalandhar</li> <li>KMV Jalandhar</li> </ul>

		<p>Vision Research Paper published in Book</p> <ul style="list-style-type: none"> <li>Educational Policies, Programme and Role of National Bodies.</li> </ul> <p>Souvenir: International Conference on Skill Development in Education</p>	<p>Topic Dr B.R. Ambedkar : Vision For Women Empowerment.</p> <ul style="list-style-type: none"> <li>NAAC: An Agent to Promote Quality in Higher Education. Skill Development : A Tool for women Empowerment</li> </ul>	
Asst Prof Jasdeep Kaur	commerce	<ul style="list-style-type: none"> <li>Assimilation: A D.A.V international journal of social sciences. Volume 3 (2016)ISSN:2394-2452</li> <li>Emerging trends in business management: a selected seminar proceedings</li> </ul>	<ul style="list-style-type: none"> <li>A study of venture capital industry in India.</li> <li>Customer relationship and e- com: an emerging marketing strategies.</li> </ul>	<ul style="list-style-type: none"> <li>D.A.V. College Hoshiarpur .</li> <li>Bebe Nanki University College, Mithra (Kapurthala)</li> </ul>
Asst Prof Jaskiran kaur	computer science	Modified data aggregation and compression approach for homogeneous and heterogeneous protocols in wireless sensor network	International journal of computer trends and technology Volume 36 number 1 June 2016  ISSN: 2231-2803	Seventh sense research group (IJCTT approved and registered journal)
Asst Prof	Computer	Routing protocols for	International journal	Eminence journal

Amandeep kaur	science	Manet within multi channel	of business management and scientific research Volume 26 (1) Issue: February 2016 Online ISSN number:2394-6636	(online)
Dr Surinder Kaur	Punjabi	<ul style="list-style-type: none"> <li>• Sanvad (National Journal)</li> <li>• Punjabi Duniya</li> <li>• Ajoke Shilalekh ISSN 2348-2664</li> <li>• Sabhyacharak Patrika ISBN: 978-81-302-0258-7</li> </ul>	<p>Punabi Sahit Itihasa vich Kalwand da Masla: Punar Sanvad</p> <p>Banarsi dass Jain di Sahit Itihasik Drishti :Punar Sanvad</p> <p>Sukhwinder Amrit di Gazal da Vishagat Adhiyan</p> <p>Dugar Khitee de viyah nal sambhandhat Rasam-Riwaj(Chandan n Negi de novel Jalbin Kumb de sandharabh wich.</p>	<p>Khalsa College , Amritsar</p> <p>Bhasha Vibhag Patiala.</p> <p>Amritsar</p> <p>Punjabi University, Patiala</p>

		<ul style="list-style-type: none"> <li>• Nawan Punjabi Natak (Edited Book by Dr Hira Singh)</li> <li>• Karan Singh Jakhmi di Gazal sanvedna ( Edited Book by Dr Mandeep kaur Dhindsa )</li> </ul>	<p>Jagdish di bal Natak kari Mulyankan ate Vishleshan (Lal pari te kala bhund de adharit )</p> <p>Karm Singh Jakhmi da Gazal Sangrah “ Chanan Di Lalkar”: Mukh Sarokar</p>	<p>Manpreet Prakashan New Delhi</p> <p>Navrang Publication, Saman a</p>
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## ANNEXURE 6

### 3.7 No. of books published:

<b>FACULTY</b>	<b>DEPARTMENT/total books/published by</b>	<b>CHAPTER IN EDITED BOOKS</b>	<b>TOPIC</b>	<b>University/Board/ ISBN NUMBER</b>
Asst Prof Rama Sood	Philosophy Mrs. Rama Sood Wrote books (Revised Edition ) Total Seven Books Published by Krishna Brothers, old Railway Road, Jalandhar		<ul style="list-style-type: none"> <li>Fundamental of Philosophy (10+ 1)</li> <li>Fundamental of Philosophy (10+ 2)</li> </ul>	<p>PSEB, Mohali</p> <p>PSEB, Mohali</p>
			<ul style="list-style-type: none"> <li>Fundamental of Philosophy and Ethics (Western &amp; Indian)</li> </ul>	<ul style="list-style-type: none"> <li>G.N.D.U University, Amritsar</li> <li>Punjabi University, Patiala</li> <li>Punjab University Chandigarh</li> <li>Shimla University, Shimla,</li> </ul> <p>ISBN 9789382913641</p>
			<ul style="list-style-type: none"> <li>Logic</li> <li>Applied Ethics</li> <li>Fundamental of Social Philosophy</li> </ul>	<p>ISBN 978-93-82913-13-9</p> <p>ISBN 978-93-82913-81-8</p> <p>ISBN 978-93-82913-82-5</p>

			Fundamental of Western and Indian Metaphysics and Epistemology	ISBN 978-93-82913-89-8-6
Asst Prof Jasdeep Kaur	Commerce (revised edition) by Sharma Publications, Jalandhar	Number of chapters: Six	Commercial laws	978-93-81701-89-8

## ANNEXURE 7

### 3.12 No. of faculty served as experts, chairpersons or resource persons

#### Faculty as chairperson/expert and resource person

Faculty	Department	As Expert/Chairperson/Resource Person	Venue And Topic Detail
Dr. Sukhwinder Kaur Sanga	Extension Lecture	Resource Person	On Teacher's Day on Topic: Personality Development.  Venue: Shri Arjan Das College, Dharamkot, Moga
	Extension Lecture	Resource Person	On Topic: Status and Condition of Women Venue: Baba Shaheedan Tournament and cultural fest, Sanghe Khalsa, Nakodar

	Motivational lecture, orientation of college students	Resource Person	On Moral education, discipline, encouraging students to visit college library, Read Books, Good habit and to build overall personality of students Venue: During Morning Assembly and on various occasions and events at College hall, Seminar Hall, etc.
Asst Prof Rama Sood	Philosophy	Chairperson	ICSSR national seminar on International Migration from Punjab: Recent trends, Economic Impact and Policy Implications on Dept. of Economics ,DAV College Hoshiarpur
Asst Prof Jasdeep Kaur	Commerce	Resource person	Guru Gobind Singh Khalsa College For Women, Kamalpura College. Distt. Ludhiana

### ANNEXURE-8

#### 3.25 No. of Extension activities organized:

<p><b>ACTIVITIES OF SHRI GURU GOBIND SINGH STUDY CIRCLE (COLLEGE UNIT)</b></p> <ul style="list-style-type: none"> <li>Religious exams are conducted by S.G.P.C Amritsar every year and students get certificates.</li> <li>Students with their in-charge attended conference at Mohali.</li> <li>Punjabi Bhasha Vikas conference by Punjabi Bhasha Vikas council (G.G.S.S.C Ludhiana) was attended by Incharge and students.</li> <li>Guru Granth Sahib Sathapna Diwas celebrated.</li> </ul>
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- Hoardings were made on Ten Sikh Guru's name, Sahibjada's name and Paanj pyare
- Vichar Vatandara (discussion) on sikh history & rehat maryada by "Tarlochan Kaur" parcharak(resource person) of S.G.P.C with students
- Seminar dedicated to Guru Gobind Singh Ji's 350<sup>th</sup> birth anniversary. Organised by 'Bibek Trust' Sehaj path seva society Amritsar by Bibi Pawan Kaur. S.Dilbag Singh "Guru Gobind Singh Ji di jiwan atte Sahit Nu Den".S. Rajpal Singh "Sehaj path vich naitik sikhiya"
- Pothian (religious books) distributed &Vichar dhara by Bibi Pawan Kaur and S. Dilbag Singh.
- 17 volunteers & teachers received certificates of doing SEHAJ PATH SEVA by Bibek Trust, Amritsar.
- Prof Simran Kaur incharge honored by Bibek Trust for her whole contribution.

### **National Cadet Corps**

- Motivational Lecture: NCC Session starts with motivational lecture.This year on 19<sup>th</sup> july 2016 lecture for students was arranged by NCC Department.Subedaar Man Singh and Girl Cadet Instructor Parvati Chohan motivated students to take up NCC.After lecture selections were made. 37 students were selected for First Year
- ENROLLMENT: 55 Cadets were enrolled. 33 in 1<sup>st</sup> year,12 in 2<sup>nd</sup> year and 10 in 3<sup>rd</sup> year.
- 32 Cadets attended CATC ( Combined Annual Training Camp ) and TSC ( Thal Sena Camp )Selection Camp at KMV, Jalandhar from 17 to 26 June 2016
- ANO( Associate NCC Officer ) Lt Kusam Gogna was detailed in CATC and TSC Selection Camp from 17 to 26 June 2016

- Cadet Krishma ( BaIII) Session 2016 was awarded was given in 2017 cash award of Rs 1000 /- for participating in Inter Group Competition from 22 Oct to 30 Oct 2015 at NCC Academy Ropar during DCATC-1( Pre Republic Day Selection Camp)
- Our College was participated in International Yoga Day on 21<sup>st</sup> of June.
- TSC Team Practice Camp at Malaut was organized from 24 July to 2 Aug 2016. Harmandeep(BCA II ) attended.
- Three cadets Harmandeep BCA II, Meena BA III and Varjeet BSC (ECO)I were selected in firing. Firing practice for selected cadets for TSC Competition was organized at KMV on 8 July 2016.
- Trip for NCC Cadets was organized in the month of September on 29<sup>th</sup> to historical place. Cadets visited Dakhni Sarai, village Jahangir.
- 30 Cadets participated in Independence Day celebrations at Tehsil level on 15 aug 2016.
- ANO Meet held at Sarover Portico, Jalandhar. ANO Lt Kusam Gogna participated on 6<sup>th</sup> Oct 2016 Group Commander addressed the meet.
- Two Cadets Sandeep( BAII ) and Suman bala ( BAII ) detailed( Duty ) for DCATC Selection at Lyallpur Khalsa College, Jalandhar.
- ANO Lt Kusam Gogna was detailed for “C” Certificate written exam and practical exam on 14 Feb 2016 at Lyalpur Khalsa College, Jalandher.
- Eight Cadets applied for C certificate exam namely Mandeep BaIII ,NasreenaBAIII, Baljeet BAIII, PrabhjotBA III, Meena rani BAIII, SunainaBAIII, PoojaDip Cosmo and RajniBAIII.
- ANO Lt Kusam Gogna was detailed for “B” Certificate written and practical exam on 17.2.17 at Ly Khalsa College, Jalandher.
- Eight Cadets applied and appeared for “B” Certificate paper
- Rally on National Integration was organized on 6<sup>th</sup> November 2016
- ANO Lt Kusam Gogna along with Five Cadets attended ATC at LPU from 9<sup>th</sup> Jan 2017 to 18.1.2017.
- All Cadets appearing for “B” and “C” Certificate exam attended rehearsals for preparation of exams at LKC(FW), Jalandhar on 8.2.2017

- Two Cadets Harmandeep BCA II and Harnoop BAI were detailed for firing practice at KMV, Jalandhar on 21.2.2017.
- Cadet Harmandeep BCA II attended Personality Development Programme from 27.3.17 to 15.4.2017 at Jalandhar.
- Result “C” certificate exam held in the Session 2016:
- Krishma BSC ECO III got A grade
- Rajwinder BAIII and Jaspreet BAI got B grade.
- Pawandeep BAI and Navdeep BAI got C grade.
- In ATC at LPU Harnoop(BAI) got 2<sup>nd</sup> prize in firing and
  - Gurpreet(BAI) got 1<sup>st</sup> prize in solo song.
- 30 Cadets participated in Republic Day celebrations at Tehsil level function on 26.1.2017.  
On Voter’s Day NCC Cadets participated in rally.
- Cadet Harmandeep BCAIII and Harnoop BAII detailed for firing from 6<sup>th</sup> April to 17<sup>th</sup> April 2017.

## **ANNEXURE -9**

### **NATIONAL SERVICE SCHEME (NSS)**

#### **“NOT ME BUT YOU”**

- Students of NSS have adopted nearby village Sanghe khalsa and have started a cleanliness drive at the station. Beautification of the area has been done by wall art, where social message of maintaining cleanliness has been spread.
- N.S.S department celebrated “Bhoomi Diwas” on 22 April, 2016. in which Mrs. Harjit Kaur & Ms. Bharti delivered lecture on pollution & tree plantation. It has been done under the supervision of Mrs. Madhu Bala & N.S.S program officers Mrs. Rama Sood & Mrs. Simran Kaur.
- On June 7<sup>th</sup>, 2016, N.S.S department celebrated “International Environment Day” in which N.S.S volunteers watered the plants in college campus.
- On June 21<sup>st</sup>, 2016, “Yoga Diwas” was celebrated by N.S.S. On this occasion, Yogacharya Rajinder kumar Singh, Mrs. Geeta, Mrs. Kamlesh, Patanjali Yoga committee, Bharat swabhimaan Trust gave their services.

- On August 4<sup>th</sup> 2016, N.S.S volunteers took part in “Tree Plantation” in college campus in presence of college management, Principal & N.S.S incharges.
- 22<sup>nd</sup> August 2016 NSS units celebrated “TIRANGA MARCH” to encourage students for patriotism.
- 24<sup>th</sup> September 2016 NSS volunteers celebrated NSS day in which Swachta Abhayan was organised and trees were planted in college campus.
- On October 1st 2016, N.S.S volunteers visited ” Jahagir Sarai” situated at Jahagir village under “Swatch Bharat Abhiyaan”.
- On 6<sup>th</sup> November ,2016, N.S.S units organized Rally in Nakodar city to commemorate birth centry of Sardar Vallabh Bhai Patel in account of “National Integration Day”
- N.S.S Department organized 7 Day Camp from 17<sup>th</sup> December, 2016 to 23<sup>rd</sup> December ,16. It was held at village Sangh-e- Khalsa. On this day Seminar was organized in which Dr Jasbir Singh, Civil Hospital, Nakodar, Mr. Paramjit Singh Bhulowal, Harnoop kaur (B.A 2<sup>nd</sup>) Davinder Kaur( B.A 3<sup>rd</sup>) delivered lectures. On 20<sup>th</sup> December 16, N.S.S volunteers visited Gurudwara Nanaksar Bulandpuri. In this Camp, volunteers took part in cleanliness activites. On 22th December 2016, staff member delivered lecture on “Cashless Transaction & villagers were awared about Cashless mode of payment on 23th December, 16. Volunteers organized Rally in Nakodar city to aware people about “Go Digital Go Cashless.”
- This Camp was organized by N.S.S officers Dr. Sukhwinder Kaur & Mrs. Amita Sikka .
- On 12<sup>th</sup> January, 2017 N.S.S units organized Campaign of “VISAKA” “Vitiya Saksharta Abhiyaan “ In which votunteers went door to door in city to get aware people about Digital payment . staff member also delivered lecture on Digital payment.
- On 25<sup>th</sup> January, 17, N.S.S celebrated National Voter’s Day. On this occasion, SDM Nakodar S. kulpreet Singh & Senior IAS officer Sh. Sahdev (Election Observer) delivered lectures to aware the students about the importance of voting. N.S.S also organized Poster making competition, signature campaign and rally in city.
- From 14-3-2017 to 16-.03-2017 NSS units organized 3 days camp of meditation and yoga. In this camp Dr. Shailender (Industrial production department, NIT, Jalandhar), Madam Pratiba Singh Dawan & madam Krishna kumara from heartfulness organisation gave training about yoga techniques and its uses.

### **Youth welfare activities:**

- Participation of students in **Zonal Youth Festival** in following Items: Rangoli, Group Shabad, Classical Vocal, costume parade ,Gazal, Folk song, Phulkari, Elocution, Poetical Symposium.Participation of students in Guru Granth sahib Fatehgarh University in the following items : Rangoli, Face painting, T-shirt painting, Poetical recitation ,Tug of War.Tug of war won First Prize at national level
- Participation in **Doaba Youth Festival in Jalandhar** in the following items : Folk song, gazal, rangoli , Dry flower arrangement ,Collag making ,fancy dress ,poetical recitation , declamation Won prizes in Second prize in Rangoli, Dry flower arrangement and fancy dress.Third prize in Folk song and collag making.
- Participation in **PCMSD College, Jalandhar** in the following events: Rangoli, Handicraft, Cooking without fire, surface ornament, fashion model.Won prizes first prize in Rangoli, second in handicraft, third in cooking without fire
- Participation in **B.D Arya College, Jalandhar Cantt** in the following items: Group Shabad
- Participation in **KCL Institute of Management and Technology** In the following items : Mimicry ,general quiz, ppt presentation,rangoli, face painting, Keyboard on fire, net savvy , cartooning, selfie competition, choreography, salad making. Won Prize First Runner Trophy in **KCL , IMT, Jalandhar**.Won prizes : first in Rangoli, second in salad making, third in ppt presentation and face painting .
- Participation in **Gadri Babeian Da Mela In Desh Bhagat Yadgar Hall, Jalandhar** in the following items : Poster making , Quiz
- Participation in village **Sanghe Khalsa ,Nurmahal ,Jalandhar** , in the following items : Quiz ,Tug of war, Won prizes : First prize in tug of war , Second prize in quiz on (Punjabi Literature culture ,history and science) (Cash Prize Rs5000/ ), 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> prize in Quiz (Each Rs 1000)
- Participation in **St Soldier College, Jalandhar** in the following items: Rangoli , fancy dress , poster making, Solo Song .Won prizes : First prize in Rangoli



## ANNEXURE-10

5.5 No. of students qualified in these examinations:

10 students qualified and placed

NAME	DESIGNATION	PLACED AT
Harpreet Kaur	Lecturer In Computer Science	G.N. K. G College Baba Sang Dhesian, Goraya
Mandeep Kaur	Lecturer In Computer Science	G.N. K. G College Baba Sang Dhesian, Goraya
Kamaljeet Kaur	Lecturer In Commerce	G.N. K. G College Baba Sang Dhesian, Goraya
Ramandeep Kaur	Lecturer In English	H.M.V. College Jalandhar
Harpreet Kaur	Advocate	Punjab And Haryana High Court Chandigarh
Monika Rani	Lecturer In Punjabi	P.T.M. Arya College Nurmahal
Sarabjot Kaur	Lecturer In Computer Science	P.T.M. Arya College Nurmahal
Harpreet Kaur	Assistant Professor In Music	Hindu Kanya College Kapurthala
Madhu Sethi	Associate Professor	Hindu Kanya College Kapurthala
Priyanka Rattu	Clerk, Po	Selection In Both Uco Bank And Punjab National Bank.

## ANNEXURE-11

7.3 Give two Best Practices of the institution:

- Women empowerment through participation of Students.
- E-Learning based education.

### Women Empowerment through participation of students

#### Objective

- To inculcate the strength and support of the society.
- To develop confidence and growth of their personality

- To realize their strength and their capability and make them confident enough to adapt in the society.
- To develop sense of responsibility and duty
- To know their role in the society and towards progress of the nation.
- To develop moral values and traditional skills.
- To develop their overall personality not only academic but mentally as well as physically.
- To cope up with the society we make them learn how to work in the challenging world.

### **Practice:**

A group of thirty students of our college with the in charge of a faculty member, who supervise, direct and support the students. They participate in various competitions and activities in inter college and inter university competitions with which they develop their overall personality. They participate in co curricular activities, sports, academic field, so as to empower themselves to cater the needs of the society. They become self reliant and confident. Students with the cooperation of the teachers check the discipline and attendance of the students. This motivates and encourages women to challenge the routines, conventions, taken-for-granted behaviors that shape their lives so as to become effective agents of change. Students participated in Tug of war, kabaddi, athletics; judo, Cross country etc .Students as well as our faculty participates in various activities as such in sports, Music, literary activities, etc for the development of their overall personality.

### **E-Learning based education**

#### **Objective:**

- To enhance with modern techniques of teaching methods
- To make them aware of ICT based education
- To meet the challenges of the present demands of the society and competitive world.
- To diversify the process of study and learning and make it more interesting, efficient and contemporary.

**Practice:**

In our institution we have practice the ICT based education to the students. They are given projects, seminars, assignments, worksheets etc for which they take the help of computer and internet as well as they manage to find the material required for their preparation of their work assigned to them by their teachers. Faculty members prepare lesson plans based on ICT so that students are aware of today's demand and meet the needs of the society. Various competitions are held based on ICT usage.

# Academic Calender

Session 2016-17

July 2016

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Summer	Vacations			1 Summer Vacation	2 Summer Vacation	3 Sunday
4 Summer Vacation	5 Summer Vacation	6 <ul style="list-style-type: none"> <li>College Re-Opens</li> <li>Admission</li> <li>Working</li> </ul>	7 <ul style="list-style-type: none"> <li>Admission</li> <li>Working</li> </ul>	8 <ul style="list-style-type: none"> <li>Admission</li> <li>Working</li> </ul>	9 <ul style="list-style-type: none"> <li>Admission</li> <li>Working</li> </ul>	Sunday
11 <ul style="list-style-type: none"> <li>Admission</li> <li>Working</li> </ul>	12 <ul style="list-style-type: none"> <li>Admission</li> <li>Working</li> </ul>	13 <ul style="list-style-type: none"> <li>Admission</li> <li>Working</li> </ul>	14 <ul style="list-style-type: none"> <li>Admission</li> <li>Working</li> </ul>	15 <ul style="list-style-type: none"> <li>Admission</li> <li>Working</li> </ul>	16 Working	17 Sunday
18 <ul style="list-style-type: none"> <li>Working</li> <li>Morning Assembly</li> </ul>	19 <ul style="list-style-type: none"> <li>Working</li> </ul>	20 <ul style="list-style-type: none"> <li>Working</li> </ul>	21 <ul style="list-style-type: none"> <li>Working</li> </ul>	22 <ul style="list-style-type: none"> <li>Working</li> </ul>	23 Working	24 Sunday
25 <ul style="list-style-type: none"> <li>Working</li> <li>Morning Assembly</li> </ul>	26 <ul style="list-style-type: none"> <li>Working</li> </ul>	27 <ul style="list-style-type: none"> <li>Working</li> </ul>	28 <ul style="list-style-type: none"> <li>Working</li> </ul>	29 <ul style="list-style-type: none"> <li>Working</li> </ul>	30 Working	31 Sunday

## August 2016

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1 <ul style="list-style-type: none"> <li>Orientation by Principal With Teachers &amp; Students.</li> <li>Lecture By Kusum Gogna On Important Books</li> <li>Working</li> </ul>	2 <ul style="list-style-type: none"> <li>Working</li> </ul>	3 <ul style="list-style-type: none"> <li>Working</li> <li>Staff Meeting</li> </ul>	4 <ul style="list-style-type: none"> <li>Ashirwad Samaroh (Sukmani Sahib Path)</li> <li>Working</li> </ul>	5 <ul style="list-style-type: none"> <li>Working</li> </ul>	6 <ul style="list-style-type: none"> <li>Working</li> </ul>	7
8 <ul style="list-style-type: none"> <li>Working</li> <li>Morning Assembly</li> </ul>	9 <ul style="list-style-type: none"> <li>Working</li> </ul>	10 <ul style="list-style-type: none"> <li>Working</li> </ul>	11 <ul style="list-style-type: none"> <li>Working</li> <li>Slogan Writing On Swachh Bharat Abhiyan By NSS</li> </ul>	12 <ul style="list-style-type: none"> <li>Working</li> <li>NSS Camp In College</li> <li>Slogan, Poster, Declaration by Political Science Deptt.</li> </ul>	13 <ul style="list-style-type: none"> <li>Teej Festival</li> </ul>	14
15 <ul style="list-style-type: none"> <li>Independence Day Celebration (University Holiday) At Tehsil Level Students Participated</li> </ul>	16 <ul style="list-style-type: none"> <li>Holiday In Lieu Of Independence Day Announced By S.D.M Nakodar</li> </ul>	17 <ul style="list-style-type: none"> <li>Working</li> </ul>	18 <ul style="list-style-type: none"> <li>Working</li> <li>Card Making For Jawans To Be Sent At Border By Commerce Deptt.</li> </ul>	19 <ul style="list-style-type: none"> <li>Working</li> <li>One Day Camp NSS Deptt At Sanghe Khalsa</li> </ul>	20 <ul style="list-style-type: none"> <li>Working</li> <li>Slogan Writing Competition by Computer Department.</li> </ul>	21
22 <ul style="list-style-type: none"> <li>Working</li> <li>Patriotic Song Competition by Music Deptt.</li> <li>Morning Assembly</li> </ul>	23 <ul style="list-style-type: none"> <li>Working</li> <li>College Assembly And Principal Lecture On Discipline</li> </ul>	24 <ul style="list-style-type: none"> <li>Working</li> </ul>	25 <ul style="list-style-type: none"> <li>Working</li> <li>Janamashtami Celebration, Thali Decoration By Home Science</li> </ul>	26 <ul style="list-style-type: none"> <li>Working</li> </ul>	27 <ul style="list-style-type: none"> <li>Staff Meeting and working</li> </ul>	28
29 <ul style="list-style-type: none"> <li>Working</li> <li>Morning Assembly</li> </ul>	30 <ul style="list-style-type: none"> <li>Working</li> <li>Principal Lecture In College Assembly On Moral Values</li> </ul>	31 <ul style="list-style-type: none"> <li>Working</li> <li>Selection Of Class Representatives</li> </ul>				

**September 2016**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1 Working	2 <ul style="list-style-type: none"><li>Working</li><li>Guru Granth Sahib Parkash Utsav</li></ul>	3 Working  Talent Hunt Competition	4
5 <ul style="list-style-type: none"><li>Working</li><li>Teachers Day Celebration</li><li>Tree Plantation</li><li>Morning Assembly</li></ul>	6 Working	7 Working	8 <ul style="list-style-type: none"><li>Working</li><li>Select ion Of Head Girl And Co-Head Girl</li></ul>	9 <ul style="list-style-type: none"><li>Working</li><li>Slogan Writing and Poster Making By Philosophy Deptt.</li><li>Staff Meeting (NAAC) Cycle 2</li></ul>	10 W o r k i n g	11
12 Working Morning Assembly	13 Working	14 <ul style="list-style-type: none"><li>Working</li><li>Celebratio n Of Hindi Divas</li><li>Power Point Presentati on On NAAC To Teaching Staff</li></ul>	15 Holid ay Baba Sodal Mela Anno unced By D.C Jaland har	16 Working	17 Working	18
19 <ul style="list-style-type: none"><li>Working</li><li>Poetry, Essay, Story Writing Competitio n by Deptt. Of Punjabi</li><li>Morning Assembly</li></ul>	20 Working  Signature Movement On International Peace Day  Rally On Voter Awareness By NSS And Nodal Officers	21 <ul style="list-style-type: none"><li>Working</li><li>Seminar by Deptt. Of Punjabi</li></ul>	22 <ul style="list-style-type: none"><li>Worki ng</li><li>Semin ar by Deptt. Of Englis h</li></ul>	23 <ul style="list-style-type: none"><li>Working</li><li>Seminar by Deptt. Of Political Science</li></ul>	24. <ul style="list-style-type: none"><li>Worki ng</li><li>Semin ar By Home Scien ce</li><li>Semin ar by Comp uter Scien ce Deptt.</li></ul>	25
26 <ul style="list-style-type: none"><li>Working</li><li>Staff Meeting On House Exams</li></ul>	27. <ul style="list-style-type: none"><li>Working</li><li>Deptt. Meeting s</li></ul>	28 Working	29 Working	30 <ul style="list-style-type: none"><li>Working</li><li>Seminar And 2 Days Workshop By Deptt Of Philosophy</li></ul>		

**October 2016**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1 <ul style="list-style-type: none"> <li>Working</li> <li>NSS &amp; NCC Trip To Jahangir Killa</li> <li>SBI Bank Officials Address Students For Digital Payments</li> </ul>	2           University Holiday on Mahatma Gandhi Jayanti
3 <ul style="list-style-type: none"> <li>Morning Assembly</li> <li>Working</li> <li>Students Visited PAU Ludhiana For Skill Training Camp</li> </ul>	4 <ul style="list-style-type: none"> <li>Working</li> <li>Students Visited Pau For Skill Training Camp</li> </ul>	5           Working	6           Working	7           Working	8 <ul style="list-style-type: none"> <li>Working</li> <li>Seminar by Deptt. Of Commerce</li> </ul>	9
10 <ul style="list-style-type: none"> <li>Working</li> <li>Seminar by Deptt. Of Political Science</li> </ul>	11           Dusshera ( University Holiday)	12           Working	13           Working	14           Working	15           Working	16
17           Holiday On Guru Ram Das Birthday( University Holiday)	18           House Exam Started	19           House Exam	20           House Exam	21           House Exam	22           House Exam	23
24 <ul style="list-style-type: none"> <li>House Exam</li> <li>Youth Festival Participation by Music Deptt.</li> </ul>	25 <ul style="list-style-type: none"> <li>House Exam</li> <li>Youth Festival Participation by Home Science Deptt.</li> </ul>	26 <ul style="list-style-type: none"> <li>House Exam</li> <li>Youth Festival Literary Activities</li> </ul>	27           House Exam	28 <ul style="list-style-type: none"> <li>House Exam</li> <li>Staff Meeting</li> </ul>	29 <ul style="list-style-type: none"> <li>House Exam</li> <li>Celebration of Vishavkarma Day by Computer Deptt.</li> </ul>	30           Diwali ( University Holiday )
31 <ul style="list-style-type: none"> <li>Holiday On Vishavkarma Day</li> <li>Participation Of Students In Gadri Babeian Da Mela In Desh Bhagat Hall, Jalandhar</li> </ul>						

**November 2016**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>
	1 <ul style="list-style-type: none"> <li>Working</li> <li>Tutorial Classes</li> </ul>	2 <ul style="list-style-type: none"> <li>Working</li> <li>Slogan Writing And Elocution On Sardar Patel By Deptt Of Political Science</li> </ul>	3 <ul style="list-style-type: none"> <li>Working</li> <li>Composing Poem on Unification by Deptt. Of English</li> </ul>	4 <ul style="list-style-type: none"> <li>Working</li> <li>Patriotic Song Competition by Deptt. Of Music</li> </ul>	5 <ul style="list-style-type: none"> <li>Working</li> <li>Short Creative Clips on Sardar Patel Shown To Students by Computer Deptt.</li> <li>Tutorial Classes</li> </ul>	6
7 Morning Assembly; Working UGC Proposal Sent By Deptt. Of Political Science and Punjabi Dept	8 <ul style="list-style-type: none"> <li>Working</li> <li>Tutorial Classes</li> </ul>	9 Trips To Amritsar Anadpur Sahib And Chintpur ni	10 <ul style="list-style-type: none"> <li>Working</li> <li>Participation Of Students In Doaba Youth Festival</li> </ul>	11 <ul style="list-style-type: none"> <li>Working</li> <li>Tutorial Classes</li> </ul>	12 <ul style="list-style-type: none"> <li>Working</li> <li>Seminar by Deptt. Of Music</li> <li>Tutorial Classes</li> </ul>	13
14 Holiday Guru Purav ( University Holiday )	15 <ul style="list-style-type: none"> <li>Working</li> <li>Tutorial Classes</li> </ul>	16 <ul style="list-style-type: none"> <li>Working</li> <li>Tutorial Classes</li> </ul>	17 <ul style="list-style-type: none"> <li>Working</li> <li>Tutorial Classes</li> </ul>	18 Reporting Of Staff At Different Examination Centre	19 Final University Semester Exams Started	20
21 Final University Semester Exams	22 Final University Semester Exams	23 Final University Semester Exams	24 Final University Semester Exams	25 Final University Semester Exams	26 <ul style="list-style-type: none"> <li>Final University Semester Exams</li> <li>Celebration Of Constitutional Day</li> </ul>	27
28 Final University Semester Exams	29 Final University Semester Exams	30 Final University Semester Exams				



**December 2016**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1 Final University Semester Exams	2 Final University Semester Exams	3 Final University Semester Exams	4
5 Final University Semester Exams	6 Final University Semester Exams	7 Final University Semester Exams	8 Final University Semester Exams	9 Final University Semester Exams	10 <ul style="list-style-type: none"> <li>Final University Semester Exams</li> <li>Celebration Of Human Rights Day</li> </ul>	11
12 Final University Semester Exams	13 Final University Semester Exams	14 Final University Semester Exams	15 Final University Semester Exams	16 Final University Semester Exams	17 Final University Semester Exams	18
19 <ul style="list-style-type: none"> <li>Final University Semester Exams</li> <li>Vote Making Camp Started</li> </ul>	20 <ul style="list-style-type: none"> <li>Final University Semester Exams</li> <li>Vote Making Camp</li> <li>Winter Holidays Started</li> </ul>	21 <ul style="list-style-type: none"> <li>Final University Semester Exams</li> <li>Vote Making Camp</li> </ul>	22 <ul style="list-style-type: none"> <li>Final University Semester Exams</li> <li>Vote Making Camp</li> </ul>	23 <ul style="list-style-type: none"> <li>Final University Semester Exams</li> <li>Vote Making Camp Ended</li> </ul>	24 Final University Semester Exams	25 University Holiday  Christmas
26 Winter Holidays	27 Winter Holidays	28 Winter Holidays	29 Winter Holidays	30 Winter Holidays	31 Winter Holidays	

**January 2017**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						1
2 Winter Holidays	3 Winter Holidays	4 Winter Holidays	5 Winter Vacations ( University Holiday)	6 <ul style="list-style-type: none"> <li>College Reopens</li> <li>Working</li> </ul>	7 <ul style="list-style-type: none"> <li>Working</li> <li>Staff Meeting On NAAC Cycle 2</li> </ul>	8
9 <ul style="list-style-type: none"> <li>Working</li> <li>College Assembly New Year Wishes To Students To Students</li> <li>Oath Taking By New Voters</li> <li>Ten Days NCC Camp At LPU Started</li> </ul>	10 <ul style="list-style-type: none"> <li>Working</li> <li>Seminar by Deptt. Of Punjabi</li> </ul>	11 <ul style="list-style-type: none"> <li>Working</li> <li>Dheeyian di Lohri Celebration Sponsored By Youth Welfare Club</li> </ul>	12 Working	13 Lohri Festival ( University Holiday)	14 Working	15
16 Working Morning Assembly	17 <ul style="list-style-type: none"> <li>Working</li> <li>Participation Of Students In Essay Writing On Babu Jagjivan Ram</li> </ul>	18 <ul style="list-style-type: none"> <li>Working</li> <li>NCC Camp At Lovely Professional University, Jalandhar</li> </ul>	19 Working	20 Working	21 <ul style="list-style-type: none"> <li>Working</li> <li>Industrial Visit by Fashion Designing, Dress Designing and Cosmetology</li> <li>Seminar by Deptt of History.</li> </ul>	22
23 <ul style="list-style-type: none"> <li>Working</li> <li>PPT Shown On Voter Awareness By Deptt Of Political Science</li> </ul>	24 <ul style="list-style-type: none"> <li>Working</li> <li>Essay Writing and Project Making On Voter Awareness by Deptt. Of Political Science</li> </ul>	25 <ul style="list-style-type: none"> <li>Working</li> <li>National Voter Day Celebration By SDM, Nakodar</li> <li>Rally On Voter Awareness</li> <li>Signature Movement On Voter Awareness</li> </ul>	26 Republic Day Celebration ( University Holiday)	27 Holiday In Lieu Of Republic Day Announced By SDM Nakodar	28 Working Tutorial Classes	29
30 Working	31 Working					

**February 2017**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1 Working	2 Working	3 Working	4 Holiday In Lieu Of Punjab Assembly Elections 2017	5
6 Working Morning Assembly	7 Working	8 <ul style="list-style-type: none"> <li>Working</li> <li>Lecture on 350<sup>th</sup> Anniversary of Guru Gobind Singh Ji by Guru Gobind Singh Study Circle.</li> </ul>	9 Working	10 Holiday Guru Ravidass (University Holiday)	11 <ul style="list-style-type: none"> <li>Working</li> <li>Tutorial Classes</li> </ul>	12
13 First day Annual Sports Day	14 Working	15 Second day Annual Sports Day	16 Working	17 Annual Prize Distribution	18 Working Tutorial Classes	19
20 Working Morning Assembly	21 Working	22 Working	23 <ul style="list-style-type: none"> <li>IQAC meeting</li> <li>Working</li> <li>Career Counseling By Stratix Consultants On IELTS, Spoken And Nanny Course</li> </ul>	24 <ul style="list-style-type: none"> <li>Working</li> <li>Convocation Rehearsal</li> </ul>	25 Convocation Chief Guest : Ex Governor Pondicherry Dr.Iqbal Singh	26
27 Working	28 Working					

**March 2017**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1 Working	2 Working	3 Working	4 <ul style="list-style-type: none"> <li>Working</li> <li>Tutorial Classes</li> </ul>	5
6 <ul style="list-style-type: none"> <li>Working</li> <li>Morning Assembly</li> </ul>	7 <ul style="list-style-type: none"> <li>Working</li> <li>Seminar by Deptt. Of Political Science</li> </ul>	8 <ul style="list-style-type: none"> <li>Working</li> <li>International Women Day Celebration</li> <li>Slogan &amp; Poster Writing By Deptt Of Political Science And Punjabi</li> </ul>	9 <ul style="list-style-type: none"> <li>Working</li> <li>Staff Meeting</li> </ul>	10 <ul style="list-style-type: none"> <li>Working</li> <li>Departmental Meeting</li> </ul>	11 <ul style="list-style-type: none"> <li>Working</li> <li>Student Got Award Best Speaker In HMV Jalandhar</li> <li>Slogan and Poster Making Competition by Deptt of English.</li> </ul>	12
13 Working Morning Assembly	14 <ul style="list-style-type: none"> <li>Working</li> <li>Three Days Yoga And Meditation By NSS</li> </ul>	15 <ul style="list-style-type: none"> <li>Working</li> <li>Yoga And Meditation Camp By NSS</li> </ul>	16 <ul style="list-style-type: none"> <li>Working</li> <li>Yoga And Meditation By NSS</li> <li>Participation Of Students In Inter College Competition "Symphonic" Held At KCL IMT, Jalandhar</li> </ul>	17 Working	18 <ul style="list-style-type: none"> <li>Working</li> <li>Seminar by Deptt. Of Punjabi</li> <li>Tutorial Classes</li> </ul>	19
20 <ul style="list-style-type: none"> <li>Working</li> <li>Morning Assembly</li> </ul>	21 <ul style="list-style-type: none"> <li>Working</li> <li>Poetry Writing Competition by Deptt. Of</li> </ul>	22 <ul style="list-style-type: none"> <li>Working</li> <li>Tutorial Classes</li> </ul>	23 <ul style="list-style-type: none"> <li>Working</li> <li>Slogan Writing Competition on Shaheed</li> </ul>	24 House Exams Started	25 House Exams	26

	Punjabi Paarticipation by Students and Teachers. <ul style="list-style-type: none"> <li>Slogan And Poster Making By Deptt Of Philosophy</li> </ul>		Bhagat Singh by Deptt. Of History <ul style="list-style-type: none"> <li>Inter College Competition In Saint Soldier College Jalandhar</li> </ul>			
27 <ul style="list-style-type: none"> <li>House Exams</li> <li>Student Got Second Prize In Essay Writing In Dav College Abohar</li> </ul>	28 House Exams	29 House Exams	30 House Exams	31 House Exams		

**April 2017**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1 House Exams	2
3 House Exams	4 Working	5 Working	6 Working	7 Working	8 <ul style="list-style-type: none"> <li>Parents Teacher Meet</li> </ul>	9
10 <ul style="list-style-type: none"> <li>Working</li> <li>Morning Assembly</li> </ul>	11 <ul style="list-style-type: none"> <li>Working</li> <li>Alumni Meet</li> </ul>	12 Working IQAC Meeting	13 Working	14 <ul style="list-style-type: none"> <li>Working</li> <li>Blood Donation Camp By The Laboratory Association Nakodar</li> <li>PPT, Poster Making Competition on Digital India by Deptt. Of Computer Science</li> </ul>	15 <ul style="list-style-type: none"> <li>Working</li> <li>Tutorial Classes</li> </ul>	16
17 <ul style="list-style-type: none"> <li>Poster Making On No</li> </ul>	18 Working	19 Trade Exhibition	20 Best Out Of Waste, Glass Painting Competition By Deptt.	21 Working	22 <ul style="list-style-type: none"> <li>Working</li> <li>Tutorial Classes</li> </ul>	23

	Tobacco Day by Deptt. Of Commerce <ul style="list-style-type: none"> <li>• Paper Presentation On Social Issues by Deptt. of Philosophy</li> </ul>			Of Home Science			
24	<ul style="list-style-type: none"> <li>• Working</li> <li>• Morning Assembly</li> </ul>	25 Working	26 Working	27 <ul style="list-style-type: none"> <li>• Working</li> <li>• Exhibition by Dress Designing</li> </ul>	28 <ul style="list-style-type: none"> <li>• Working</li> <li>• Red Ribbon Club conducted world aids day</li> </ul>	29 <ul style="list-style-type: none"> <li>• Working</li> <li>• Tutorial Classes</li> </ul>	30

**May 2016** – Examination Duties and Semester Exams w.e.f 3<sup>rd</sup> may 2016

**June 2016** – Summer Vacations and Semester Exams

Asst. Prof. Madhu Bala

DIRECTOR OF IQAC

Dr. Sukhwinder Kaur Sangha

CHAIRPERSON OF IQAC & PRINCIPAL